



MEETING AGENDA
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, May 10, 2017, 7:30am
Meridian City Hall, Conference Room A
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Basalone]:

At 7:32am, Vice Chairman Winder called the meeting to order.

2. Roll-call Attendance [Basalone]:

<u>O</u>	Dan Basalone – Chairman	<u>X</u>	Keith Bird – Member
<u>X</u>	Dave Winder – Vice-Chairman	<u>O</u>	Tammy de Weerd – Member [Arrived 7:34am]
<u>X</u>	Nathan Mueller– Secretary/Treasurer	<u>O</u>	Rob McCarvel – Member
		<u>X</u>	Rick Ritter – Member
		<u>X</u>	Diane Bevan – Member
		<u>X</u>	Steve Vlassek - Member
		<u>X</u>	Todd Lakey – Counsel
		<u>X</u>	Ashley Squyres – Administrator

3. Confirm Agenda [Basalone]:

A motion was made by Commissioner Bird and seconded by Commissioner Mueller to confirm the agenda.

ALL AYES.

4. Approve Consent Agenda [Basalone]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the April 26, 2017 Regular Meeting**
- b. Approve April 2017 Administrator’s Report**

A motion was made by Commissioner Bird and seconded by Commissioner Bevan to approve the consent agenda.

ALL AYES.

ACTION AND PRESENTATION ITEMS

5. Legislative Update [Scott Turlington]

Scott provided a historical overview of MDC's legislative efforts for the benefit of the newer board members and provided a wrap up for the 2017 legislative session. Squyres brought forth the idea of entering into a new on-call agreement with Scott moving forward. Commissioner Bird stated that it is important to retain Scott as he has provided excellent service for MDC.

6. Consideration of Approval of the Request for Qualifications for CDBG Project-Related Engineering Services and Corresponding Resolution 17-016 [Lakey/Squyres]

Counsel Lakey reminded the board of the discussion at the previous board meeting and reviewed the RFQ before the board. He reminded the board that engineering services fall under a different provision in Idaho State Statute that it cannot be cost-based but rather, qualifications-based. A motion was made by Commissioner Bevan and seconded by Commissioner Bird to approve the RFQ for publication.

ALL AYES.

7. Consideration of Approval of the Request for Qualifications for Public Relations Professional Services and Corresponding Resolution 17-017 [Lakey/Squyres]

Counsel Lakey reviewed the RFP for Public Relations services with the board. The board did not have any questions. A motion was made by Commissioner Mueller and seconded by Commissioner Vlassek to approve the RFP.

ALL AYES.

8. Consideration of Approval of the Transfer of 703 North Main Street to Novembrewhiskey, LLC and Corresponding Resolution 17-018 [Lakey]

Counsel Lakey reviewed the documents with the board to complete the transfer of the property. Josh Evarts provided an update with the board as the drawings, forthcoming leases, and timing. A motion was made by Commissioner Bevan and seconded by Commissioner de Weerd to approve the transfer of property.

ALL AYES.

9. Consideration of Alternative Parking Request by Inflection Development, LLC and Corresponding Resolution 17-019 [Bill Truax]

Bill Truax discussed his request for a recommendation of approval to reduce the parking requirements for the townhome project from 4-spaces per unit to 2.76-spaces per unit. Bill discussed the reasons it would not be advantageous to have that amount of parking: impacts affordability; will lose density; overparked; will take away from other amenities; and want to encourage a walkable community. Commissioner Mueller stated that he does not believe the project, due to its proximity to downtown, should need that much parking. Commissioner Mueller made a motion to recommend approval of the parking reduction to the City of Meridian. This was seconded by Commissioner Vlassek.

ALL AYES.

10. Board Member Training [Lakey]:
A. Urban Renewal 101
B. Ethics

Counsel Lakey presented to the board addressing urban renewal and ethics basics for board members.

DISCUSSION ITEMS

11. Ten Mile Urban Renewal District Update [Squyres/Lakey]

Squyres reviewed the monthly report with the board and discussed the recently approved Development Agreement modification approved by the Meridian City Council.

12. Public Relations Committee Update [Mueller]

Squyres reviewed the status of the marketing packet and the downtown video with the board.

13. Upcoming Committee Meetings [Squyres]

Squyres reviewed upcoming committee meetings with the board.

14. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

15. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

16. Chairman's Report

No report.

17. Public Comment

No public comment.

18. Adjourn the Meeting [Basalone]:

At 9:31am, a motion was made by Commissioner Bird and seconded by Commissioner Mueller to adjourn the meeting.

ALL AYES.

Dave Winder, Vice Chairman