



**MEETING AGENDA**  
**MEETING OF THE BOARD OF COMMISSIONERS**  
**Wednesday, December 09, 2015, 7:30am**  
**Meridian City Hall, Conference Room A**  
**33 East Broadway Avenue - Meridian, Idaho**

**1. Call Meeting to Order [Escobar]:**

**2. Roll-call Attendance [Escobar]:**

\_\_\_\_\_ Jim Escobar – Chairman  
 \_\_\_\_\_ Dan Basalone – Vice-Chairman  
 \_\_\_\_\_ Dave Winder – Secretary/Treasurer

\_\_\_\_\_ Keith Bird – Member  
 \_\_\_\_\_ Kit Fitzgerald – Member  
 \_\_\_\_\_ Callie Zamzow – Member  
 \_\_\_\_\_ Tammy de Weerd – Member  
 \_\_\_\_\_ Eric Jensen – Member  
 \_\_\_\_\_ Calvin Barrett – Member  
  
 \_\_\_\_\_ Todd Lakey – Counsel  
 \_\_\_\_\_ Ashley Squyres – Administrator

**3. Confirm Agenda [Escobar]:**

**4. Approve Consent Agenda [Escobar]:** These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the November 18, 2015 Special Meeting**
- b. Approve November 2015 Administrator’s Report**
- c. Approval October Financials and Notice of Bills Paid**

**ACTION AND PRESENTATION ITEMS**

**5. FY15 Audit Presentation by Eide Bailey [Kevin Smith]**

**6. Consideration of Approval of the FY15 Audit and Corresponding Resolution 15-066 [Lakey]**

**7. Consideration of Approval of the FY16 Youth Farmer’s Market Partnership with the City of Meridian and Corresponding Resolution 15-067 [Danyelle Van Beek]**

**8. Consideration of Approval of the Scope of Work for the Marketing Plan Implementation Strategies with Rizen Creative and Corresponding Resolution 15-054 [Fitzgerald]**

**9. Consideration of Approval of the Financial Partnership Agreement with the City of Meridian for the Multi-Purpose Center Polling Costs with Hilltop Public Solutions and Corresponding Resolution 15-068 [Lakey]**

10. **Consideration of the Property Committee Recommendation for the Façade Improvement Application for 29 East State Street [Winder]**
11. **Review and Consideration of the Branding Implementation of the Main Street Island and Downtown Banner Program Concepts [Zamzow/Squyres]**
12. **Consideration of the Approval of the Trademark Signs Scope of Work for Construction of the Main Street Island Banners and Corresponding Resolution 15-069 [Zamzow/Squyres]**

#### **DISCUSSION ITEMS**

13. **Upcoming Committee Meetings [Squyres]**
14. **Counsel's Report [Lakey]:** Counsel Lakey will review legal topics that need to be brought to the attention of the Board.
15. **Administrator's Report [Squyres]:** Administrator Squyres will review topics that need to be brought to the attention of the Board.
16. **Chairman's Report**
17. **Public Comment**
18. **Adjourn the Meeting [Escobar]:**

**Executive Session per Idaho State Code 67-2345: The Board may go into executive session pursuant to Idaho Code Section 67-2345 with the specific applicable code subsection cited as part of the motion to go into executive session.**

**Regular meetings of the Meridian Development Corporation Board of Commissioners are scheduled for the second Wednesday of each month at 7:30 am and the fourth Wednesday at 4:00 pm in the North Conference Room at the Meridian City Hall.**