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**DOWNTOWN PARKING, TRANSPORTATION AND STREETScape SUBCOMMITTEE
MEETING MINUTES**

**February 15, 2017 at 4:00pm
Meridian City Hall, City Council Conference Room**

Attendees: Ashley Squyres, Thomas Baker, Keith Bird, Dan Basalone, David Ballard, Justin Lucas, Rhonda Jalbert, Karen Wooddell, April Guinsler, Cody Homan, Caleb Hood

1. CDBG Sidewalk Discussion

Caleb reviewed the LMI and URA Pedestrian Infrastructure Priorities as drafted by Brian McClure. These priorities were based upon Community Benefit, Project Ease, Existing Facilities, Available Land, and Potential Redevelopment.

The committee reviewed the scoring and opportunities and put together a list of potential projects that could be funded with CDBG dollars in the URD. These projects will be reviewed by ACHD and they will assist with high-level cost estimates so the committee can make an adequate recommendation as to how to move forward and with which potential project.

Based on review of the map, the scoring, and the opportunities, the committee is recommending the following potential projects to the MDC Board [numbers correlate to the attached map]: 3, 5, 6, 13, 17, 19, 24, and 92.

The recommendation to the board includes utilizing the CDBG dollars [\$50k-\$70k] towards the design of a project [or potentially projects] and committing to the construction of a project the following fiscal year with additional CDBG dollars.

The goal is to obtain direction from the MDC board, gain cost estimates from ACHD, select a project based upon those estimates, and begin design by July 2017.

MDC will have a subrecipient agreement with the City of Meridian to manage the project and the agency would use one of their on-call engineering firms to complete the design.

2. Pine Avenue Update – If Any [Cody/Justin]

Cody updated the committee that the cost estimates have been updated and the numbers have decreased slightly. Cody sent Ashley the updated numbers right before this meeting.

3. VRT Update [Rhonda Jalbert]

Rhonda updated the committee on the ridership analysis that is being conducted to confirm numbers for ridership and revenues. She also updated the committee regarding the on-going ValleyRide Connect study that will be completed later in 2017 and that VRT is working on

metrics for the new Harvest Transit service.

4. Code Enforcement Update [Thomas Baker]

Thomas updated the committee that the code enforcement officers are only giving warnings this week given the lack of recent enforcement because of weather. He updated the committee that they are continuing on in the hiring process for additional officers.

5. Idaho Avenue [Caleb Hood]

Caleb updated the committee on on-going efforts towards the next phase of the Idaho Avenue Placemaking Project. He discussed a recent meeting with ACHD staff members pertaining to art installations.