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**DOWNTOWN PARKING, TRANSPORTATION AND STREETScape SUBCOMMITTEE
MEETING MINUTES**

April 19, 2017 at 4:00pm

Meridian City Hall, City Council Conference Room

Attendees: Ashley Squyres, Thomas Baker, Tammy de Weerd, Dan Basalone, Brian McClure, Caleb Hood, David Ballard, David Peterson, Justin Lucas, and Cody Homan

1. CDBG Sidewalk and Applications Update [Caleb/Ashley]

Caleb provided an update as to the City Council meeting discussing the subrecipient agreement and future allocation of CDBG funds. The subrecipient agreement is almost finalized between MDC's and the City's legal counsel and will be presented to the MDC board on April 26. If approved, it will be presented to the City Council for approval. MDC will then go out to RFP for after the agreement is finalized.

2. Pine Avenue Update [Cody/Justin]

Cody provided a cost estimate update to the committee. 70% of the right-of-way acquisitions have been completed.

3. VRT Update [VRT]

David Peterson provided an update on the Harvest Transit. In the past two months, there have been over 754 rides. David discussed the goal for future scheduling.

4. Code Enforcement Update [Thomas]

Thomas provided a hiring update on the 4th officer who is almost through training. A 5th officer has been hired and this officer will focus on downtown once they complete training. Thomas is hopeful for a 6th office to be approved by the City Council in November with a start date in early 2018. In addition to parking enforcement, signage violations are a priority.

5. Update on FY18 Budget Timeline

Ashley provided the tentative FY18 budget schedule for the committee.

