



**DOWNTOWN PARKING, TRANSPORTATION AND STREETScape SUBCOMMITTEE
MEETING MINUTES**

**November 28, 2018 at 4:00pm
Meridian City Hall, City Council Conference Room**

Attendees: Ashley Squyres, Keith Bird, Dan Basalone, Caleb Hood, David Pedersen, David Ballard, Nick Grove, Richard Everett, Tammy de Weerd

1. VRT Update [David]

- In FY18, Harvest Transit provided 8,727 rides compared to 3,392 in FY17 which equated to a 147% increase in hours, a 176% increase in miles, a 220% increase in rides per hour, and a 257% in rides.
- A new van will be ready for the program in approximately 4-weeks.
- Discussion of advertisement of services on the city's utility billing.

2. Code Enforcement Update [Rich]

- Currently fully staffed at 6-officers.
- McFadden property has been posted that the owner will be towing. Code enforcement has been trying to let neighboring businesses know.

3. CDBG Carlton Ave Sidewalk Update [Ashley/Caleb]

- Project is going back out to bid in December with bids closing in January. Hopeful for more reasonable bids in the off-season.

4. CDBG East Third Street Sidewalk Update [Ashley/Caleb]

- MDC going out to RFQ to hire a third on-call engineer with experience with CDBG funding.
- The city should have their funding from HUD in mid to late January.
- MDC will sign a joint agreement once the city receives funding.
- MDC will kick off agreement for the project design once the third engineer is selected in mid-January.

5. Mason Parking Lot [Ashley]

- Ashley and Todd meeting with the Masons to discuss renewal of the parking lot agreement that expires in January.

6. Streetscape

Dan would like to see consistent streetscape especially for Main Street, Broadway Avenue, and Idaho Avenue.

7. Banner

There is renewed interest in investigating if poles to hold banners for special occasions can be installed on South Main Street.