



**MEETING MINUTES
 MEETING OF THE BOARD OF COMMISSIONERS
 Wednesday, August 27, 2014, 4:00pm
 Meridian City Hall North Conference Room
 33 East Broadway Avenue - Meridian, Idaho**

1. Call Meeting to Order [Escobar]:

At 4:02pm, Chairman Escobar called the meeting to order.

2. Roll-call Attendance [Escobar]:

<u>X</u>	Jim Escobar – Chairman	<u>X</u>	Keith Bird – Member
<u>X</u>	Dan Basalone – Vice-Chairman	<u>X</u>	Kit Fitzgerald – Member
<u>O</u>	Dave Winder– Secretary/Treasurer	<u>O</u>	Julie Pipal – Member
		<u>O</u>	Tammy de Weerd – Member
		<u>O</u>	Eric Jensen – Member
			[Arrived at 4:05pm]
		<u>X</u>	Callie Novak – Member
		<u>X</u>	Todd Lakey – Counsel
		<u>O</u>	Ashley Squyres – Administrator

3. Confirm Agenda [Escobar]:

A motion was made by Commissioner Bird and seconded by Commissioner Basalone to confirm the agenda with the removal of Item #6 to the September 03, 2014 board meeting.

ALL AYES.

4. Approve Consent Agenda [Escobar]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of August 13, 2014 Regular Meeting**
- b. Approval of July 2014 Financials and Notice of Bills Paid**

A motion was made by Commissioner Bird and seconded by Commissioner Fitzgerald to approve the consent agenda.

ALL AYES.

PRESENTATION

5. Annual Valley Regional Transit Presentation to the MDC Board [Kelli Fairless]

Kelli Fairless, the Executive Director from VRT, gave the annual presentation to the MDC Board. She noted she would be addressing some of the Meridian focused activities of VRT. She

advised that there should be more transit services in Meridian based on its population. She noted that they have funding and have hired a marketing staff member. She described how funds are allocated between capital expenditures and operations and maintenance. Section 5539 funding used to be the federal earmark dollars but is now formula based. Section 5310 funds are focused on older adults and disabled persons. They looking at special projects coordinating with Senior Centers and a new system called Community Link that provides a network for these folks. They are getting matching funds from Meridian and the Area Agency on Aging to do a pilot project that includes Meridian. She mentioned that CCDC is working with VRT to identify specific projects they would like their contributions to support. MDC could collaborate similarly with VRT and identify specific projects if they desired to do so. VRT is looking at more comprehensive planning for the Meridian URA area to identify future needs such as Saturday service and fixed route connections serving major employers in the area.

EXECUTIVE SESSION

6. Executive Session per Idaho State Code 67-2345(1)(d) - To consider records that are exempt from disclosure.

This item was postponed until the September 03 MDC board meeting.

DISCUSSION ITEMS

7. Property Committee Update [Fitzgerald]

Commissioner Fitzgerald reviewed the committee meeting notes in the packet with the board. She noted that the wine cooperative project is awaiting response back from Earl to our most recent version of the lease and that he is working to determine ownership issues and structure for the leasing entity. She advised that the committee reviewed and discussed the Pegasus report. There was discussion on the challenges with multi-family and condo financing in the current market. She also mentioned the committee felt the quarterly reports from TOK were probably not needed.

8. Wayfinding and Signage Committee Update [Jensen]

Commissioner Jensen reviewed the committee meeting notes in the packet with the board. He advised they reviewed and discussed the branding study and deliverables and also the historic walking tour. He reviewed the report and art selected for the first utility box cover.

9. Downtown Parking, Transportation and Streetscape Committee Update [Basalone]

Commissioner Basalone reviewed the committee meeting notes in the packet with the board. He discussed the historic lighting schedule, the distance between poles and use of LED lights. He advised that business owner Dean Mayes attended the committee and expressed concerns regarding the 2-hour parking by his business. At the meeting Lt. Overton advised that his officers cannot check every car every hour for compliance but do their best. The group suggested Mr. Mayes attend the business owner association meeting and see if there is a consensus of similar concerns. He discussed the historic walking tour and the ACHD sidewalk improvement program. He advised that the sidewalk improvements in the Pine Ave. corridor are becoming a higher priority for MDC, ACHD and the City and that ACHD will be putting some planning dollars in their budget for this in 2015.

10. Downtown Business Association Update [Basalone]

Commissioner Basalone provided an update on the recent MDBA meeting. At the next meeting the group will be reviewing and approving the bylaws. He also thanked VRT for hosting the meetings in their meeting room.

11. Steering Committee Update [Escobar]

Chairman Escobar provided an update on the recent Steering Committee meeting. He advised that they had a good showing of community leaders at the meeting. Jana Jones from BVEP gave an informative presentation about potential projects and how BVEP functions in the valley. The group discussed the formation of a new urban renewal area and taking the approach of having everything ready to go and then forming the new district when a specific project is ready to go. The group also wanted to more clearly define their purpose and timing for meetings.

12. Upcoming Committee Meetings [Escobar]

Chairman Escobar reviewed the upcoming committee meetings with the board.

13. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

Counsel Lakey reviewed the upcoming MOU's that will be needed with the city and the Meridian Arts Commission regarding the \$10,000 in funding for the FY15 Concerts on Broadway program and the \$5,000 in funding for the FY15 art wrap project for the utility boxes in downtown Meridian.

14. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

15. Chairman's Report

No report.

16. Public Comment

No comment.

17. Adjourn the Meeting [Escobar]:

At 5:00pm, a motion was made by Commissioner Fitzgerald and seconded by Commissioner Jensen to adjourn the meeting.

ALL AYES.

Jim Escobar, Chairman