



MERIDIAN

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MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, September 10, 2014, 7:30am
Meridian City Hall North Conference Room
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Escobar]:

At 7:32am, Chairman Escobar called the meeting to order.

2. Roll-call Attendance [Escobar]:

<u>X</u>	Jim Escobar – Chairman	<u>X</u>	Keith Bird – Member
<u>X</u>	Dan Basalone – Vice-Chairman	<u>O</u>	Kit Fitzgerald – Member
<u>X</u>	Dave Winder– Secretary/Treasurer	<u>O</u>	Callie Novak – Member
		<u>X</u>	Tammy de Weerd – Member
		<u>X</u>	Eric Jensen – Member
		<u>X</u>	Todd Lakey – Counsel
		<u>X</u>	Ashley Squyres – Administrator

3. Confirm Agenda [Escobar]:

A motion was made by Commissioner Jensen and seconded by Commissioner Bird to confirm the agenda.

ALL AYES.

4. Approve Consent Agenda [Escobar]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of September 03, 2014 Special Meeting**
- b. Approve August 2014 Administrator's Report**

A motion was made by Commissioner Winder and seconded by Commissioner de Weerd to approve the consent agenda.

ALL AYES.

ACTION AND PRESENTATION ITEMS

5. Update on The Vault Wine Co-op [Earl Sullivan]

Earl addressed some of the partnership issues that he and his partners have encountered with the envisioned wine cooperative based upon the State of Idaho alcohol laws. The main challenge is the ownership of multiple licenses in one area. Due to his business in Garden City,

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he cannot hold the license for the cooperative. He stated that he is in the process of finding a partner that would be willing to take on the license. It is his goal that by November, he will have a partner and that they will be ready to sign the lease.

6. Approval of Agreement with West Ada County School District for Historical Walking Tour transportation costs and corresponding Resolution 14-029 [Squyres/Lakey]

Squyres reviewed the terms of the agreement with the board including the timing of the first payment of \$5,000 and the not to exceed amount of \$10,000 for this fiscal year. If dollars are not expended within this fiscal year, the board may determine whether they would like to keep the excess dollars or roll those dollars into the next fiscal year for the program. Commissioner Basalone discussed how quickly this project came together and commended all parties. Chairman Escobar asked about a schedule for the classes and Squyres indicated that the district is in the process of working on this and will provide a copy to MDC once finalized.

A motion was made by Commissioner Basalone and seconded by Commissioner Winder to approve the agreement with the West Ada County School District for the historical walking tour transportation costs for FY15 not to exceed \$10,000.

ALL AYES.

7. Approval of Auditing Services agreement with Eide Bailey through September 30, 2017 and corresponding Resolution 14-030 [Lakey]

Counsel Lakey reviewed the agreement for Eide Bailey with the board. This is an extension of the existing contract with the firm.

A motion was made by Commissioner de Weerd and seconded by Commissioner Bird to approve the agreement for auditing services through FY2017.

ALL AYES.

8. Approval of Accounting Services agreement with Accounts Plus, LLC through September 30, 2017 and corresponding Resolution 14-031 [Lakey]

Counsel Lakey reviewed the agreement with Accounts Plus, LLC with the board. This is an extension of the existing contract for accounting services.

A motion was made by Commissioner de Weerd and seconded by Commissioner Bird to approve.

ALL AYES.

9. Approval of the Master MDC and City of Meridian Agreement Template and corresponding Resolution 14-032 [Lakey]

Counsel Lakey reviewed the master agreement template with the board and described the premise behind the agreement and the process for each agreement. This agreement will involve any project that MDC constructs that the City of Meridian will maintain and/or ultimately own. Squyres discussed some of the initial concerns of the agreement but felt comfortable with the template as presented. It was acknowledged by both Squyres and Lakey that it will take a few projects to work out all of the "kinks" but this template is a good start.

A motion was made by Commissioner Basalone and seconded by Commissioner Winder to approve the master agreement template between MDC and the City of Meridian.

ALL AYES.

10. Approval of the ProVision Landscape Bid for 713 North Main Street from October-December 2014 and corresponding Resolution 14-033 [Squyres/Lakey]

Squyres outlined the three different bids for ProVision Landscape with Items 10, 11 and 12. These bids were separated due to different timeframes and/or funding sources. Item 10 has to do with the bid for landscape services for 713 North Main. The term of the agreement runs only from October to December 2014 as it is anticipated that the wine cooperative will take over the maintenance of any landscaping if it is not removed with the patio construction envisioned. Commissioner de Weerd asked why the tenant at the 703 North Main building did not pay for maintenance. Squyres stated this had not been discussed at the time of the lease last November. It was also discussed that the Children's Theatre is a non-profit whereas the wine cooperative will not be.

A motion was made by Commissioner Jensen and seconded by Commissioner Basalone to approve the landscape bid for 713 North Main from October to December 2014.

ALL AYES.

11. Approval of the ProVision Landscape Bid for 703 North Main Street for FY2015 and corresponding Resolution 14-034 [Squyres/Lakey]

Squyres reviewed the bid for landscape services for 703 North Main Street for FY2015.

A motion was made by Commissioner Winder and seconded by Commissioner Bird to approve the landscape bid for 703 North Main Street for FY2015.

ALL AYES.

12. Approval of the ProVision Landscape Bid for the COMPASS/VRT Building for FY2015 and corresponding Resolution 14-035 [Squyres/Lakey]

Squyres reviewed the bid for landscape services for the COMPASS/VRT Building for FY2015. Squyres reminded the board that these costs are split annually with the property owner's association.

A motion was made by Commissioner de Weerd and seconded by Commissioner Jensen to approve the landscape bid for the COMPASS/VRT building for FY2015.

ALL AYES.

13. Approval of the PC Maintenance Bid for the quarterly sweeping and snow removal services at 703 and 713 North Main Street for FY2015 and corresponding Resolution 14-036 [Squyres/Lakey]

Squyres explained that Items 13 through 17 are all bids from PC Maintenance. These bids have been separated as the projects and/or the funding sources are different. Item 13 is for the quarterly sweeping and snow removal services at 703 and 713 North Main Street.

A motion was made by Commissioner Jensen and seconded by Commissioner Bird to approve the bid for quarterly sweeping and snow removal for 703 and 713 North Main Street for FY2015.

ALL AYES.

14. Approval of the PC Maintenance Bid for the quarterly sweeping and snow removal services at the COMPASS/VRT Building for FY2015 and corresponding Resolution 14-037 [Squyres/Lakey]

Squyres explained that this item is for the quarterly sweeping and snow removal services at the COMPASS/VRT Building. Squyres reminded the board that these costs will be shared by all three agencies.

A motion was made by Commissioner Winder and seconded by Commissioner Basalone to approve the bid for quarterly sweeping and snow removal for the COMPASS/VRT building for FY2015.

ALL AYES.

15. Approval of the PC Maintenance Bid for the quarterly sweeping and snow removal services at the Masonic Lodge for FY2015 and corresponding Resolution 14-038 [Squyres/Lakey]

Squyres explained that this item is for the quarterly sweeping and snow removal services at the Masonic Lodge parking lot.

A motion was made by Commissioner Winder and seconded by Commissioner Jensen to approve the bid for quarterly sweeping and snow removal for the Masonic Lodge Parking lot for FY2015.

ALL AYES.

16. Approval of the PC Maintenance Bid for the restriping of the COMPASS/VRT parking lot and corresponding Resolution 14-039 [Squyres/Lakey]

Squyres reviewed the bid of \$250 for the restriping of the COMPASS/VRT parking lot with the board. Squyres stated that the parking lot would be swept prior to the restriping.

A motion was made by Commissioner de Weerd and seconded by Commissioner Bird to approve the bid for the restriping of the COMPASS/VRT parking lot in the amount of \$250.

ALL AYES.

17. Approval of the PC Maintenance Bid for the striping/restriping of on-street parking spaces between Pine Avenue to Carlton Avenue, and Meridian Road to East Third Street and corresponding Resolution 14-040 [Squyres/Lakey]

Squyres reviewed the bid of \$850 with the board for the striping of on-street parking spaces between Pine to Carlton and from Meridian to East Third Street. The board asked that Squyres obtain a parking plan prior to the striping project.

A motion was made by Commissioner Basalone and seconded by Commissioner Bird to approve the bid for the on-street parking spaces as indicated by Squyres in the amount of \$850.

ALL AYES.

DISCUSSION ITEMS

18. Upcoming Committee Meetings [Squyres]

Squyres reviewed the upcoming committee meetings with the board. Commissioner de Weerd brought up that at the next Chamber luncheon, a presentation would be given on the Pegasus report. In addition, the second annual Trunk or Treat will be at City Hall on October 29 from 6-8:30pm.

19. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

20. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

21. Chairman's Report

Commissioner Basalone inquired if there were any known metrics for the Saturday Fun Bus. Commissioner de Weerd mentioned that a new computer tech company opened up on Main Street and asked Squyres to speak with them regarding the Façade Improvement program.

22. Public Comment

No public comment.

23. Adjourn the Meeting [Escobar]:

At 8:31am, a motion was made by Commissioner Bird and seconded by Commissioner Jensen to adjourn the meeting.

ALL AYES.

Jim Escobar, Chairman