



**MEETING MINUTES
 MEETING OF THE BOARD OF COMMISSIONERS
 Wednesday, May 27, 2015, 4:00pm
 Meridian City Hall, Conference Room A
 33 East Broadway Avenue - Meridian, Idaho**

1. Call Meeting to Order [Escobar]:

At 4:02pm, acting Chairman Winder called the meeting to order.

2. Roll-call Attendance [Escobar]:

<u>O</u>	Jim Escobar – Chairman	<u>X</u>	Keith Bird – Member
<u>O</u>	Dan Basalone – Vice-Chairman	<u>X</u>	Kit Fitzgerald – Member
<u>X</u>	Dave Winder– Secretary/Treasurer	<u>X</u>	Callie Zamzow – Member* [Acting as Secretary]
		<u>O</u>	Tammy de Weerd – Member
		<u>X</u>	Eric Jensen – Member
		<u>X</u>	Calvin Barrett – Member
		<u>X</u>	Todd Lakey – Counsel
		<u>X</u>	Ashley Squyres – Administrator

3. Confirm Agenda [Escobar]:

A motion was made by Commissioner Bird and seconded by Commissioner Jensen to confirm the agenda.

ALL AYES.

4. Approve Consent Agenda [Escobar]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of May 13, 2015 Regular Meeting**
- b. Approve April 2015 Financials and Notice of Bills Paid**

A motion was made by Commissioner Bird and seconded by Commissioner Fitzgerald to approve the consent agenda.

ALL AYES.

ACTION AND PRESENTATION ITEMS

5. Idaho Smart Growth and Project for Public Spaces Final Report Presentation [Idaho Smart Growth]

Deanna Smith gave an overview of the final report and discussed the concept of lighter, quicker, cheaper. PPS recommends the top four priorities to MDC and the City for consideration: Generations Plaza, City Hall Plaza, the alley between 703 and 713 North Main Street and Idaho Avenue between East Second and Main Street. The next step will be a joint meeting between MDC and the City to discuss these recommendations.

6. Ten Mile Urban Renewal District Update [Bruce Chatterton]

Bruce reported that there are no updates at this time as the consultant is working up a schedule and the next steps.

7. Approval of a Limited Phase II Environmental Study for 140 Idaho Avenue and Corresponding Resolution 15-012 [Lakey]

Counsel Lakey reminded the commission of the agreement details. A motion was made by Commissioner Jensen and seconded by Commissioner Zamzow to approve.

ALL AYES.

8. Approval of an agreement with Josh Evarts for 140 Idaho Avenue and Corresponding Resolution 15-016 [Lakey]

Counsel Lakey reminded the commission of the agreement details. A motion was made by Commissioner Jensen and seconded by Commissioner Bird to approve the agreement with Josh Evarts and Shiela and Greg Bitton.

ALL AYES.

9. Approval of Cost-Share for the Multi-Purpose Center Website [Barrett]

Commissioner Barrett described the forthcoming website for the multi-purpose project. MDC's contribution would be in the amount of \$500. A motion was made by Commissioner Fitzgerald and seconded by Commissioner Jensen to approve the cost-share.

ALL AYES.

10. Approval of Bid for Landscaping Services at 713 North Main Street by Provision Landscape and Corresponding Resolution 15-023 [Squyres]

Squyres reviewed the bid for the landscaping services that will be needed at 713 North Main until the Library District assumes responsibility in late September. A motion was made by Commissioner Bird and seconded by Commissioner Jensen to approve the bid.

ALL AYES.

11. Approval of dedication of FY15 Dollars for forthcoming Pine Avenue project [Squyres]

Squyres stated that the Downtown Parking, Transportation and Streetscape Committee would like to dedicate \$100,000 of the Special Projects line item towards MDC's future contribution to the Pine Avenue project. This amount will be carried forward until it is needed. A motion was made by Commissioner Bird and seconded by Commissioner Fitzgerald to approve the \$100,000 set aside.

ALL AYES.

12. Approval of Trademark Signs Bid for Entrance Sign Design Services and Corresponding Resolution 15-024 [Squyres]

Squyres reviewed the bid for the entrance signage design with the board. A motion was made by Commissioner Zamzow and seconded by Commissioner Bird to approve the bid with a not to exceed of \$2,550.

ALL AYES.

DISCUSSION ITEMS

13. Property Committee Update [Winder]

Commissioner Winder reviewed the property committee meeting notes with the board.

14. Wayfinding and Signage Committee Update [Zamzow]

Squyres reviewed the wayfinding and signage committee meeting notes with the board.

15. Downtown Parking, Transportation and Street Committee Update [Basalone]

Commissioner Bird reviewed the downtown parking, transportation and street committee meeting notes with the board.

16. Steering Committee Update [Barrett]

Commissioner Barrett reviewed the outcomes of the meeting on May 22 which included task force updates. Notable items included: receiving several letter of interests from various performing arts groups; review of the draft RFP and a presentation on various financing options from Zions Bank.

17. Upcoming Committee Meetings [Squyres]

Squyres reviewed the upcoming meetings with the board.

18. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

19. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

20. Chairman's Report

No report.

21. Public Comment

No report.

22. Adjourn the Meeting [Escobar]:

At 4:53pm, a motion was made by Commissioner Barrett and seconded by Commissioner Zamzow to adjourn the meeting.

ALL AYES.

Jim Escobar, Chairman