



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, September 09, 2015, 7:30am
Meridian City Hall, Conference Room A
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Escobar]:

At 7:30am, Chairman Escobar called the meeting to order.

2. Roll-call Attendance [Escobar]:

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| <u>X</u> | Jim Escobar – Chairman | <u>X</u> | Keith Bird – Member |
| <u>X</u> | Dan Basalone – Vice-Chairman | <u>O</u> | Kit Fitzgerald – Member |
| <u>X</u> | Dave Winder– Secretary/Treasurer | <u>O</u> | Callie Zamzow – Member |
| | | <u>X</u> | Tammy de Weerd – Member |
| | | <u>O</u> | Eric Jensen – Member |
| | | <u>X</u> | Calvin Barrett – Member |
| | | <u>X</u> | Todd Lakey – Counsel |
| | | <u>X</u> | Ashley Squyres – Administrator |

3. Confirm Agenda [Escobar]:

A motion was made by Commissioner Winder and seconded by Commissioner Bird.

ALL AYES.

4. Approve Consent Agenda [Escobar]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the August 26, 2015 Regular Meeting**
- b. Approve August 2015 Administrator’s Report**

A motion was made by Commissioner Bird and seconded by Commissioner Winder to approve the consent agenda.

ALL AYES.

ACTION AND PRESENTATION ITEMS

5. Subrecipient Agreement for Façade Improvements at 140 East Idaho Avenue and Corresponding Resolution 15-038 [Lakey]

Chairman Escobar recused himself for this item.

Counsel Lakey reviewed the agreement and the resolution with the board. A motion was made by Commissioner Bird and seconded by Commissioner Winder to approve the subrecipient agreement for the façade improvements at 140 Idaho.

ALL AYES WITH CHAIRMAN ESCOBAR ABSTAINING.

6. Approval of an RFP requesting Accounting Services beginning November 01, 2015 and Corresponding Resolution 15-039 [Squyres/Lakey]

Squyres reported to the board that MDC's current accountant is moving to the east coast in November and will stay through the end of October for MDC's normal accounting needs and will assist with the MDC audit the first week of November. Squyres reviewed the criteria in which evaluations will be measured. A motion was made by Commissioner Winder and seconded by Commissioner Basalone to approve the RFP.

ALL AYES.

DISCUSSION ITEMS

7. Public Relations Committee Update [Barrett]

Commissioner Barrett gave an update on the status of the proposed logo concepts and the marketing plan.

8. Upcoming Committee Meetings [Squyres]

Squyres reviewed the upcoming meeting schedule with the board.

9. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

10. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

11. Chairman's Report

No report.

12. Public Comment

None.

13. Adjourn the Meeting [Escobar]:

At 7:45am, a motion was made by Commissioner Bird and seconded by Commissioner Winder to adjourn the meeting.

ALL AYES.

Jim Escobar, Chairman

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