



**MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, March 23, 2016, 4:00pm
Meridian City Hall, Conference Room A
33 East Broadway Avenue - Meridian, Idaho**

1. Call Meeting to Order [Escobar]:

At 4:03pm, Vice Chairman Basalone called the meeting to order.

2. Roll-call Attendance [Escobar]:

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| <u>O</u> | Jim Escobar – Chairman | <u>X</u> | Keith Bird – Member |
| <u>X</u> | Dan Basalone – Vice-Chairman | <u>X</u> | Kit Fitzgerald – Member |
| <u>X</u> | Dave Winder– Secretary/Treasurer | <u>O</u> | Callie Zamzow – Member |
| | | <u>X</u> | Tammy de Weerd – Member |
| | | <u>O</u> | Eric Jensen – Member |
| | | <u>O</u> | Calvin Barrett – Member |
| | | <u>X</u> | Joe Borton – Counsel |
| | | <u>X</u> | Ashley Squyres – Administrator |

3. Confirm Agenda [Escobar]:

A motion was made by Commissioner Winder and seconded by Commissioner de Weerd to confirm the agenda.

ALL AYES.

4. Approve Consent Agenda [Escobar]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the March 09, 2016 Regular Meeting**
- b. Approval February 2016 Financials and Notice of Bills Paid**

A motion was made by Commissioner Winder and seconded by Commissioner Bird to approve the consent agenda.

ALL AYES.

ACTION AND PRESENTATION ITEMS

5. Legislative Update [Scott Turlington]

Scott was at the legislature as HB606a was being discussed at the legislature during the course of the board meeting. Squyres provided an update as to what was known regarding the status of the bill.

6. Alternative Light Discussion for Pine Avenue with City of Meridian Public Works [Austin Petersen]

Squyres introduced Austin Petersen from the City of Meridian. She stated that his purpose today is to discuss the lighting fixture for the historic lights and possible, less-expensive alternatives. Petersen discussed the information regarding the two options, the power usage and the approximate price. No decision was required at this time and a decision could be made once bids were procured.

7. Discussion with CDBG Administrator Regarding Unused FY2016 CDBG Funds [Sean Kelly]

Squyres introduced Sean Kelly from the City of Meridian. One of two of MDC's CDBG project applications that were placed as project alternates in the summer of 2015 have been green-lighted. MDC has the ability to obtain funds for a sidewalk projects through the CDBG program in the amount of \$40,000 with the possibility of expanding this amount to \$80,000. Sean answered questions from the board and Squyres regarding timing, project location requirements, dollar amount and specifics. The Board requested that the Downtown Parking, Transportation and Streetscape Committee discuss at their next meeting and come back to the board with recommendations.

8. Approval of the 2015 MDC Annual Report and Corresponding Resolution 16-013 [Squyres]

Squyres reviewed the 2015 Annual Report with the Board and answered questions. She stated that a formal presentation will be given to the Meridian City Council in April 2016. A motion was made by Commissioner Winder and seconded by Commissioner Fitzgerald to approve the 2015 Annual Report.

ALL AYES.

DISCUSSION ITEMS

9. Downtown Parking, Transportation and Streetscape Committee Update [Basalone]

Squyres reviewed the last committee meeting notes with the board.

10. Steering Committee Update [Barrett]

Squyres reviewed the polling questions with the board and provided an update as to timing of the polling for the multi-purpose conference center project.

11. Downtown Signage Update [Squyres]

Squyres provided an update for the installation of the Main Street island banners and the other downtown banner program that features seasonal events.

12. Discussion of FY17 Budget Process and Potential Workshop and Hearing Dates

Squyres reviewed the proposed dates for the FY17 budget process and requested that board members make the meetings a priority so as to have adequate input.

13. Upcoming Committee Meetings [Squyres]

Squyres reviewed the upcoming committee meetings with the board.

14. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

15. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

16. Chairman's Report

No report.

17. Public Comment

No public comment.

18. Adjourn the Meeting [Escobar]:

At 5:11pm, a motion was made by Commissioner de Weerd and seconded by Commissioner Fitzgerald to adjourn the meeting.

ALL AYES.

Jim Escobar, Chairman