



**MEETING MINUTES**  
**MEETING OF THE BOARD OF COMMISSIONERS**  
**Wednesday, May 25, 2016, 4:00pm**  
**Meridian City Hall, Conference Room A**  
**33 East Broadway Avenue - Meridian, Idaho**

**1. Call Meeting to Order [Escobar]:**

Chairman Escobar called the meeting to order at 4:02pm.

**2. Roll-call Attendance [Escobar]:**

<u>X</u>	Jim Escobar – Chairman	<u>X</u>	Keith Bird – Member
<u>X</u>	Dan Basalone – Vice-Chairman	<u>X</u>	Calvin Barrett - Member
<u>O</u>	Dave Winder– Secretary/Treasurer	<u>X</u>	Callie Zamzow – Member
		<u>X</u>	Tammy de Weerd – Member
		<u>X</u>	Eric Jensen – Member
		<u>X</u>	Todd Lakey – Counsel
		<u>X</u>	Ashley Squyres – Administrator

**3. Confirm Agenda [Escobar]:**

A motion was made by Commissioner Basalone and seconded by Commissioner Jensen to confirm the agenda with the addition of a new Item #5 entitled Discussion with Keller Associates regarding the preliminary lighting plan for Pine Avenue.

ALL AYES.

**4. Approve Consent Agenda [Escobar]:** These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the May 10, 2016 Special Meeting**
- b. Approval April 2016 Financials and Notice of Bills Paid**

A motion was made by Commissioner Barrett and seconded by Commissioner Bird.

ALL AYES.

**ACTION AND PRESENTATION ITEMS**

**5. Discussion with Keller Associates regarding the Preliminary Historical Lighting Plan for Pine Avenue from Meridian Road to East Sixth Street [Keller Associates]**

Donn Carnahan from Keller Associates reviewed the preliminary plan with the board. He emphasized that the lighting is for the sidewalks and not for vehicular needs. This will be the

same fixture as on Main Street and currently there is a count of 31-posts. The spacing is approximately 120-feet apart which is a bit less than what is found on Main Street however, there are larger trees on Pine Avenue which will help blanket some of the light.

**6. Consideration of the Approval of a Bid from The Concrete Cure to resurface the sidewalk behind 713 North Main Street and Corresponding Resolution 16-020 [Squyres]**

Squyres reviewed the bid for \$1,000 for the replacement of two portions of concrete behind unbound due to unsafe conditions. Squyres stated she will work with the contractor and the library district to coordinate schedules. A motion was made by Commissioner Zamzow and seconded by Commissioner Jensen to approve the bid.

ALL AYES.

**DISCUSSION ITEMS**

**7. Steering Committee Update [Barrett]**

Commissioner Barrett and Squyres updated the board as to the next steps for the Steering Committee which includes determining a project and conducting community focus groups.

**8. Downtown Parking, Transportation and Streetscape Committee Update [Basalone]**

Commissioner Basalone reviewed the recent meeting notes with the board. Caleb Hood from the City of Meridian's Community Development Department stated that Idaho Avenue will be restriped the week of June 06 to prepare for the installation of the LQC project.

**9. Property Committee Update [Basalone]**

Commissioner Basalone reviewed the recent meeting notes with the board.

**10. Downtown Meridian Business Association Update [Zamzow]**

Commissioner Zamzow updated the board on upcoming MDBA events including the Food Truck championship in July and that the MDBA is taking over the Downtown Christmas Lighting Contest.

**11. Upcoming Committee Meetings [Squyres]**

Squyres reviewed the upcoming committee meetings with the board.

**12. Counsel's Report [Lakey]:** Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

**13. Administrator's Report [Squyres]:** Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

**14. Chairman's Report**

No report.

**15. Public Comment**

No public comment.

**16. Adjourn the Meeting [Escobar]:**

At 5:16pm, a motion was made by Commissioner Bird and seconded by Commissioner de Weerd to adjourn the meeting.

ALL AYES.

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**Jim Escobar, Chairman**