



**MEETING MINUTES**  
**MEETING OF THE BOARD OF COMMISSIONERS**  
**Wednesday, July 27, 2016, 4:00pm**  
**Meridian City Hall, Conference Room A**  
**33 East Broadway Avenue - Meridian, Idaho**

**1. Call Meeting to Order [Escobar]:**

At 4:00pm, Chairman Escobar called the meeting to order.

**2. Roll-call Attendance [Escobar]:**

|          |                                  |          |                                |
|----------|----------------------------------|----------|--------------------------------|
| <u>X</u> | Jim Escobar – Chairman           | <u>X</u> | Keith Bird – Member            |
|          | {Left at 5:28pm}                 |          |                                |
| <u>X</u> | Dan Basalone – Vice-Chairman     | <u>X</u> | Calvin Barrett - Member        |
| <u>X</u> | Dave Winder– Secretary/Treasurer | <u>X</u> | Callie Zamzow – Member         |
|          |                                  | <u>O</u> | Tammy de Weerd – Member        |
|          |                                  | <u>O</u> | Eric Jensen – Member           |
|          |                                  |          | [Arrived at 4:02pm]            |
|          |                                  | <u>X</u> | Nathan Mueller – Member        |
|          |                                  | <u>X</u> | Todd Lakey – Counsel           |
|          |                                  | <u>X</u> | Ashley Squyres – Administrator |

**3. Confirm Agenda [Escobar]:**

A motion was made by Commissioner Winder and seconded by Commissioner Bird to confirm the agenda.

ALL AYES.

**4. Approve Consent Agenda [Escobar]:** These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the July 13, 2016 Regular Meeting**
- b. Approval June 2016 Financials and Notice of Bills Paid**

A motion was made by Commissioner Winder and seconded by Commissioner Bird to approve the consent agenda.

ALL AYES.

**ACTION AND PRESENTATION ITEMS**

**5. Introduction of Brighton Corporation to the MDC Board and the proposed project at Ten Mile [Brighton Corporation]**

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All materials presented at public meetings shall become the property of the MDC.

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Anyone desiring accommodation for disabilities related to documents and / or hearings, please contact the Meridian City Clerk’s Office at 888-4433 at least 48 hours prior to the public meeting.

David Turnbull from Brighton Corporation introduced himself to the board. Brighton Corporation owns 130 out of the 300-acres in the new Ten Mile URD. He reviewed the presentation in the board packets with the board that discussed the uses, Ten Mile Creek, the zoning and phasing.

**6. Consideration of Approval of the Subrecipient Agreement for 132 East Idaho Avenue and Corresponding Resolution 16-021 [Lakey]**

Counsel Lakey reviewed the subrecipient agreement with the board. He pointed out that while there is a provision in the standard language requiring compliance with all city regulations, he made a special mention of the need to secure the permits for the awning. It was brought to MDC's attention that the applicant has not procured the necessary permits prior to the installation of the awning. A motion was made by Commissioner Winder and seconded by Commissioner Zamzow to approve the subrecipient agreement.

ALL AYES.

**7. Consideration of Approval of the Annual Line of Credit Renewal and Corresponding Resolution 16-022 [Squyres/Lakey]**

Squyres reviewed the reasons for the line of credit with Washington Trust Bank with the board. The line of credit is effective August 01 and any draws against the line of credit must be repaid by July 31, 2017. A motion was made by Commissioner Winder and seconded by Commissioner Basalone.

ALL AYES.

**8. Consideration of Approval for Window Blind Replacement for 713 North Main Street and Corresponding Resolution 16-023 [Squyres]**

Squyres reviewed the request from the Meridian Library District with the board along with the bids from the three vendors. The board agreed that the blinds should be replaced. A motion was made by Commissioner Jensen and seconded by Commissioner Basalone to approve the bid by The Blind Gallery for the roller shades in the amount of \$3,330.

ALL AYES.

A motion was made by Commissioner Winder and seconded by Commissioner Zamzow to approve the resolution.

ALL AYES.

**9. Consideration of Approval of the Contract Extension for AFPS, LLC and Corresponding Resolution 16-024 [Escobar]**

Chairman Escobar stated that he received a communication from Commissioner de Weerd stating she would like to be a part of the discussion. Chairman Escobar reviewed the options for the board's consideration. Commissioner Bird reiterated his opinion regarding the position. Commissioner Basalone stated he is not in favor of the position becoming an employee. A motion was made by Commissioner Bird and seconded by Commissioner Jensen to continue the item until the August 10 board meeting.

ALL AYES.

**10. Review of the FY2017 Draft Budget [Squyres]**

Squyres reviewed the FY2017 draft budget line by line with the board and answered questions as they arose.

A motion was made by Commissioner Bird and seconded by Commissioner Jensen to approve the FY2017 draft budget for advertisement. The budget will be formally heard at the August 10, 2016 board meeting.

ALL AYES.

**DISCUSSION ITEMS**

**11. Downtown Parking, Transportation and Streetscape Committee Update [Basalone]**

Commissioner Basalone reviewed the committee meeting notes with the board. Marty Schindler provided an update on the street dedication for Idaho Avenue to take place on September 09. He stated he will be back in front of the board with a formal sponsorship request for the event.

**12. Upcoming Committee Meetings [Squyres]**

Squyres reviewed the upcoming committee meetings with the board.

**13. Counsel's Report [Lakey]:** Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

**14. Administrator's Report [Squyres]:** Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

**15. Chairman's Report**

No report.

**16. Public Comment**

No public comment.

**17. Adjourn the Meeting [Escobar]:**

At 5:49pm, a motion was made by Commissioner Bird and seconded by Commissioner Barrett to adjourn the meeting.

ALL AYES.

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Jim Escobar, Chairman

