



**MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, August 24, 2016, 4:00pm
Meridian City Hall, City Council Conference Room
33 East Broadway Avenue - Meridian, Idaho**

1. Call Meeting to Order [Escobar]:

At 4pm, Chairman Escobar called the meeting to order.

2. Roll-call Attendance [Escobar]:

<u>X</u>	Jim Escobar – Chairman	<u>X</u>	Keith Bird – Member
<u>X</u>	Dan Basalone – Vice-Chairman	<u>X</u>	Calvin Barrett - Member
<u>X</u>	Dave Winder– Secretary/Treasurer	<u>O</u>	Callie Zamzow – Member
		<u>X</u>	Tammy de Weerd – Member
		<u>X</u>	Eric Jensen – Member
		<u>O</u>	Nathan Mueller – Member
		<u>X</u>	Todd Lakey – Counsel [Left at 5pm]
		<u>X</u>	Ashley Squyres – Administrator

3. Confirm Agenda [Escobar]:

A motion was made by Commissioner Winder and seconded by Commissioner Basalone to confirm the agenda.

ALL AYES.

4. Approve Consent Agenda [Escobar]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the August 10, 2016 Regular Meeting**
- b. Approval July 2016 Financials and Notice of Bills Paid**

A motion was made by Commissioner Winder and seconded by Commissioner Barrett to approve the consent agenda.

ALL AYES.

ACTION AND PRESENTATION ITEMS

5. Consideration of Approval of an RFP for the Potential Disposition of MDC-Owned Properties at 703 and 713 North Main Street [Lakey]

Counsel Lakey reviewed the advertisement, the RFP and the evaluation criteria with the board. He discussed should the RFP be awarded to a person or entity that is not a current tenant at 703 or 713 North Main Street, there is a 90-day termination notice. Lakey discussed what fair value means and that it does not necessarily equate to fair market value. The benefit to the district can be evaluated on a case by case basis. Commissioner Bird stated that the board should review proposals as to the impact, not the dollars proposed to purchase. Commissioner Jensen agreed and said the market has changed. Commissioner Winder stated the property committee will review the proposals and make a formal recommendation to the board. A motion was made by Commissioner Bird and seconded by Commissioner Basalone to approve the RFP.

ALL AYES.

6. Consideration of Approval of a Scope of Work with Gallatin Public Affairs for on-going Public Relations consultation and assistance through FY2017 and Corresponding Resolution 16-026 [Squyres/Mueller]

Squyres reviewed the Gallatin Public Affairs scope of work with the board. Commissioners Bird and Basalone preferred printed quarterly communications versus monthly electronic communications. Board members would like to see an emphasis on local businesses and need to ensure the promotion of downtown and Ten Mile. Commissioner de Weerd stated she thought \$150/hr is too much to pay for PR expertise. Commissioner Barrett stated that he believes this is important for MDC to consider. The board instructed Squyres to take the conversation back to the PR Committee for discussion and modification.

DISCUSSION ITEMS

7. Downtown Parking, Transportation and Streetscape Committee Update [Basalone]

Commissioner Basalone reviewed the committee meeting notes with the board.

8. Ten Mile District Update [Lakey/Squyres]

Squyres updated the board as to the upcoming meeting with Brighton Corporation and the recent meeting with Eric Davis who is representing a property owner in the district.

9. Upcoming Committee Meetings [Squyres]

Squyres reviewed the meeting schedule with the board.

10. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

11. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

12. Chairman's Report

Acknowledged this is Commissioners Barrett and Jensen's last board meeting and their service has been appreciated.

13. Public Comment

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Marty Schindler asked about the RFP timing.

14. Adjourn the Meeting [Escobar]:

At 5:31pm, a motion was made by Commissioner Barrett and seconded by Commissioner Jensen to adjourn.

ALL AYES.

Jim Escobar, Chairman