



**MEETING MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
Wednesday, January 11, 2017, 7:30am  
Meridian City Hall, Conference Room A  
33 East Broadway Avenue - Meridian, Idaho**

**1. Call Meeting to Order [Escobar]:**

At 7:38am, Chairman Escobar called the meeting to order.

**2. Roll-call Attendance [Escobar]:**

<u>X</u>	Jim Escobar – Chairman	<u>O</u>	Keith Bird – Member
<u>X</u>	Dan Basalone – Vice-Chairman	<u>O</u>	Callie Zamzow - Member
<u>X</u>	Dave Winder– Secretary/Treasurer	<u>X</u>	Tammy de Weerd – Member
		<u>O</u>	Nathan Mueller – Member
		<u>X</u>	Rob McCarvel – Member
		<u>X</u>	Rick Ritter – Member
		<u>X</u>	Victor Villegas – Counsel
		<u>X</u>	Ashley Squyres – Administrator

**3. Confirm Agenda [Escobar]:**

A motion was made by Commissioner Winder to confirm the agenda with the tabling of Items 7 and 8 until January 25, 2017. Commissioner Basalone seconded.

ALL AYES.

**4. Approve Consent Agenda [Escobar]:** These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the December 14, 2016 Regular Meeting**
- b. Approve November 2016 Financials and Notice of Bills Paid**
- c. Approve December 2016 Administrator Report**

A motion was made by Commissioner Winder and seconded by Commissioner Basalone to approve the consent agenda.

ALL AYES.

**ACTION AND PRESENTATION ITEMS**

**5. Presentation of the UnBound FY16 Report by the Meridian Library District [Nick Grove]**

Nick Grove presented the FY16 report for unBound. He reviewed the usage numbers and by whom and the goals for FY17. He reviewed the programming for unbound and their ongoing communication strategies. Board members expressed their excitement and acknowledgement of the good work by Meridian Library District.

**6. Presentation of the Meridian Youth Farmer's Market and FY17 Sponsorship Request [Becky Breshears]**

Becky presented the history of the market. She stated there were 38 vendors [32 of which were youth]. It is her goal to find another produce vendor or two. She stated how children grew over the summer with their businesses. The market ran June through September but after Labor Day the traffic died. She expressed that publicity is the key moving forward. Commissioner Basalone expressed concern regarding the enrollment process. Becky stated she is working on streamlining. She stated that vendors are not required to be there every week and can pick which weeks work for their schedules. Becky stated she is requesting \$5,000 from MDC. She is training someone to take over the week to week management so her involvement is more on the back end. She would like to obtain additional signage as the largest challenge is getting people downtown. Commissioner Winder stated he would like to see more adult vendors and appreciated the weeks when live music and the bookmobile were present. Administrator Squyres explained the next steps in the process, which included coming back to the board with a formal agreement. A motion was made by Commissioner de Weerd and seconded by Commissioner Basalone to direct staff to come back with an agreement with Becky Breshears in the amount of \$5,000 in unrestricted funds. de Weerd further stated she would like Becky to come back in March and April with updates.

ALL AYES.

**7. Consideration of Approval of the Phase One Owner Participation Agreement with Brighton Corporation in the Ten Mile Urban Renewal District and Corresponding Resolution 16-063 [Lakey]**

Tabled until January 25, 2017.

**8. Consideration of Approval of a Development Agreement with Novembrewhiskey, LLC and Corresponding Resolution 16-064 [Lakey]**

Tabled until January 25, 2017.

**DISCUSSION ITEMS**

**9. Public Relations Committee Update [Mueller]**

Due to the weather, this committee meeting was rescheduled until January 18.

**10. Ten Mile Urban Renewal District Update [Squyres/Lakey]**

No further updates.

**11. Upcoming Committee Meetings [Squyres]**

Squyres reviewed the upcoming committee meetings.

**12. Counsel's Report [Lakey]:** Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

**13. Administrator's Report [Squyres]:** Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

**14. Chairman's Report**

No Report.

**15. Public Comment**

No comment.

**16. Adjourn the Meeting [Escobar]:**

At 8:21am, a motion was made by Commissioner Basalone and seconded by Commissioner Winder to adjourn the meeting.

ALL AYES.

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**Jim Escobar, Chairman**