



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, March 22, 2017, 4:00pm
Meridian City Hall, Conference Room A
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Basalone]:

At 4:00pm, Chairman Basalone called the meeting to order.

2. Roll-call Attendance [Basalone]:

<u>X</u>	Dan Basalone – Chairman	<u>X</u>	Keith Bird – Member
<u>X</u>	Dave Winder – Vice-Chairman	<u>X</u>	Callie Zamzow - Member
<u>X</u>	Nathan Mueller– Secretary/Treasurer	<u>X</u>	Tammy de Weerd – Member
		<u>X</u>	Rob McCarvel – Member
		<u>X</u>	Rick Ritter – Member
		<u>X</u>	Victor Villegas – Counsel
		<u>X</u>	Ashley Squyres – Administrator

3. Confirm Agenda [Basalone]:

A motion was made by Commissioner Winder and seconded by Commissioner McCarvel to confirm the agenda with the removal of Items #5 and #8.

ALL AYES.

4. Approve Consent Agenda [Basalone]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the March 08, 2017 Regular Meeting**
- b. Approve February 2017 Notice of Bills Paid and Financials**

A motion was made by Commissioner Winder and seconded by Commissioner McCarvel to approve the Consent Agenda.

ALL AYES.

ACTION AND PRESENTATION ITEMS

5. Legislative Update [Scott Turlington]

This item was removed from the agenda.

6. Consideration of Approval of the 2016 MDC Annual Report and Corresponding Resolution 17-010 [Basalone/Squyres]

Chairman Basalone introduced the Annual Report. Squyres also provided an overview. Commissioner Winder thanked Squyres and Commissioner Basalone for their work. Commissioner Mueller stated it was a great report for 2016. Commissioner McCarvel stated the report was very thorough and inclusive. Commissioner de Weerd stated that the report looked great.

A motion was made by Commissioner Winder and seconded by Commissioner McCarvel to approve the 2016 Annual Report.

ALL AYES.

7. Consideration of Approval of the Public Relations Contract Transfer from Gallatin Public Affairs to Atlas Communications, LLC and Corresponding Resolution 17-011 [Zamzow/Lakey]

Squyres provided an overview of the contract to the board. Commissioners Mueller, Zamzow, and McCarvel spoke to Natalie Podgorski's work and her collaborative nature. A motion was made by Commissioner Bird and seconded by Commissioner Winder to approve the transfer.

ALL AYES.

8. Consideration of Approval of the Façade Improvement Application for 906 North Main Street [Winder]

This item was removed from the agenda.

DISCUSSION ITEMS

9. Ten Mile Urban Renewal District Update [Squyres/Lakey]

Squyres stated that there were no updates and Brighton would file its monthly report for the next board meeting.

10. Property Committee Update [Winder]

Squyres discussed the meeting with ProBuild and provided an update on the Nine Mile Floodplain Study.

11. Public Relations Committee Update [Zamzow]

Nothing further to report.

12. Downtown Parking, Transportation, and Streetscape Committee Update [Bird]

Squyres reviewed the meeting notes with the board.

13. Upcoming Committee Meetings [Squyres]

Squyres reviewed the upcoming meetings with the board.

14. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

15. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

16. Chairman's Report

Chairman Basalone thanked Commissioner Zamzow for her service to MDC as this is her last meeting. Commissioner Winder provided an update on an ordinance amendment pertaining to breweries in downtown. Commissioner de Weerd updated the board on a city-wide survey.

17. Public Comment

No public comment.

18. Adjourn the Meeting [Basalone]:

At 4:44pm, a motion was made by Commissioner Mueller and seconded by Commissioner Winder to adjourn the meeting.

ALL AYES.

Dan Basalone, Chairman