



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, April 12, 2017, 7:30am
Meridian City Hall, Conference Room A
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Basalone]:

At 7:31am, Chairman Basalone called the meeting to order.

2. Roll-call Attendance [Basalone]:

<u>X</u>	Dan Basalone – Chairman	<u>O</u>	Keith Bird – Member [Arrived at 7:39am]
<u>X</u>	Dave Winder – Vice-Chairman	<u>O</u>	Tammy de Weerd – Member [Arrived at 7:32am]
<u>O</u>	Nathan Mueller– Secretary/Treasurer [Arrived at 7:38am]	<u>X</u>	Rob McCarvel – Member
		<u>X</u>	Rick Ritter – Member
		<u>X</u>	Diane Bevan – Member
		<u>X</u>	Steve Vlassek - Member
		<u>X</u>	Todd Lakey – Counsel
		<u>X</u>	Ashley Squyres – Administrator

3. Confirm Agenda [Basalone]:

A motion was made by Commissioner Winder and seconded by Commissioner Bevan to confirm the agenda.

ALL AYES.

4. Approve Consent Agenda [Basalone]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the March 22, 2017 Regular Meeting**
- b. Approve March 2017 Administrator’s Report**

A motion was made by Commissioner Winder and seconded by Commissioner McCarvel to approve the consent agenda.

ALL AYES.

ACTION AND PRESENTATION ITEMS

5. Introduction of Commissioners Bevan and Vlassek [de Weerd]

Agenda for the Meridian Development Corporation Board Meeting – April 12, 2017

All materials presented at public meetings shall become the property of the MDC.

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Anyone desiring accommodation for disabilities related to documents and /or hearings, please contact the Meridian City Clerk’s Office at 888-4433 at least 48 hours prior to the public meeting.

Commissioner de Weerd introduced new MDC Commissioners Bevan and Vlassek.

6. Legislative Update [Scott Turlington]

This item was tabled due to consultant's illness.

7. Consideration of Approval of the CDBG Subrecipient Agreement with the City of Meridian for Sidewalk Improvements in the Downtown Urban Renewal District and Corresponding Resolution 17-012 [Lakey/Squyres/Caleb Hood]

Counsel Lakey introduced the item. Squyres gave some background on the CDBG program and MDC's history with using the program as a context for the newer board members. Todd reviewed the draft subrecipient agreement and outlined the requirements MDC would need to uphold as the recipient of these funds, which include the creation of an affirmative action policy along with a formal code of ethics policy. Todd answered questions pertaining to next steps including hiring of the engineer for design. Caleb Hood from the City answered questions pertaining to the next steps as well. Squyres discussed the need for direction at this meeting as there is a CDBG application deadline on Friday of this week and if the Board wants to move forward, she needs direction as to whether to submit formal applications for future program years. A motion was made by Commissioner Ritter and seconded by Commissioner Mueller to move forward with the needed CDBG applications and for legal counsel and Squyres to continue forth on the subrecipient agreement.

ALL AYES.

DISCUSSION ITEMS

8. Ten Mile Urban Renewal District Update [Squyres/Lakey]

Squyres reviewed the monthly Ten Mile URD report from Brighton Corporation with the board.

9. Public Relations Committee Update [Mueller]

Squyres stated that the committee meeting was rescheduled for next week and an update will be forthcoming.

10. Upcoming Committee Meetings [Squyres]

Squyres reviewed the upcoming committee meetings with the board.

11. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

Counsel Lakey discussed the upcoming Urban Renewal 101 and Ethics training with the board.

12. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

Nothing further to report.

13. Chairman's Report

Chairman Basalone discussed the Annual Report presentation to the City Council on the 11th. Commissioner de Weerd mentioned the new bike rental program at unBound.

14. Public Comment

No comments.

15. Adjourn the Meeting [Basalone]:

At 8:42am, a motion was made by Commissioner de Weerd and seconded by Commissioner Mueller to adjourn the meeting.

ALL AYES.

Dan Basalone, Chairman