



**MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, October 11, 2017, 7:30am
Meridian City Hall, Conference Room A
33 East Broadway Avenue - Meridian, Idaho**

1. Call Meeting to Order [Basalone]:

At 7:30am, Chairman Basalone called the meeting to order.

2. Roll-call Attendance [Basalone]:

<u>X</u>	Dan Basalone – Chairman	<u>X</u>	Keith Bird – Member
<u>X</u>	Dave Winder – Vice-Chairman	<u>X</u>	Tammy de Weerd – Member
<u>O</u>	Nathan Mueller– Secretary/Treasurer	<u>X</u>	Rob McCarvel – Member
		<u>X</u>	Rick Ritter – Member
		<u>X</u>	Diane Bevan – Member
		<u>X</u>	Steve Vlassek - Member
		<u>X</u>	Victor Villegas – Counsel
		<u>X</u>	Ashley Squyres – Administrator

3. Confirm Agenda [Basalone]:

A motion was made by Commissioner Bird and seconded by Commissioner McCarvel to confirm the agenda.

ALL AYES.

4. Approve Consent Agenda [Basalone]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the September 27, 2017 Regular Meeting**
- b. Approve August 2017 Financials and Notice of Bills Paid**
- c. Approve September Administrator’s Report**

A motion was made by Commissioner Winder and seconded by Commissioner Vlassek to approve the consent agenda.

ALL AYES.

ACTION AND PRESENTATION ITEMS

5. Consideration of Approval of the Scope of Work for the production of the Downtown Meridian video and Corresponding Resolution 17-041 [Mueller/Squyres]

Squyres provided an update on the ongoing conversations. Commissioners McCarvel and Bevan also provided some thoughts on the direction and stated that the PR Committee needed some more time to work with DaviesMoore on the scope of work. This item was tabled until the October 25th board meeting.

6. Consideration of Approval of the Professional Services Agreement with Eide Bailey and Corresponding Resolution 17-049 [Squyres/Lakey]

Squyres discussed the agreement for the FY17 audit with the board and reminded members that Eide Bailey has been performing the annual audit for MDC since its inception. The agreement in front of the board is consistent in scope and fee from previous years. The proposed fees for the audit is \$14,000. A motion was made by Commissioner Bird and seconded by Commissioner Bevan to approve the agreement.

ALL AYES.

7. Consideration of Approval of the Annual Landscaping Contract for 713 North Main Street with Provision Landscaping and Corresponding Resolution 17-050 [Squyres/Lakey]

Squyres reviewed the contract with the board. A motion was made by Commissioner Winder and seconded by Commissioner McCarvel to approve the contract for FY18.

ALL AYES.

8. Consideration of Approval of the Annual Landscaping Contract for COMPASS/VRT Building with Provision Landscaping and Corresponding Resolution 17-051 [Squyres/Lakey]

Squyres reviewed the contract with the board and reminded members that these costs are shared with COMPASS and VRT. A motion was made by Commissioner Bevan and seconded by Commissioner Vlassek to approve the contract for FY18.

ALL AYES.

DISCUSSION ITEMS

9. Ten Mile Urban Renewal District Update [Squyres/Lakey]

Squyres reviewed the monthly report with the board. Commissioner de Weerd stated that she has heard there are concerns by Ameriben employees trying to turn onto Ten Mile without any intersection lighting in place.

10. Public Relations Committee Meeting Update [Mueller]

Nothing further to report.

11. Upcoming Committee Meetings [Squyres]

Squyres reviewed the upcoming meetings with the board.

12. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

13. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

Squyres updated the board on the preliminary findings from FEMA on the Nine Mile Floodplain Appeal.

14. Chairman's Report

Commissioner Basalone updated the board on the recent Meridian Rotary presentation and the meeting with the superintendent at the West Ada School District regarding the historical walking tour.

15. Public Comment

No public comment.

16. Adjourn the Meeting [Basalone]:

At 7:50am, a motion was made by Commissioner de Weerd and seconded by Commissioner Bird to adjourn the meeting.

ALL AYES.

Dan Basalone, Chairman