



**MEETING MINUTES  
MEETING OF THE BOARD OF COMMISSIONERS  
Wednesday, January 10, 2018, 7:30am  
Meridian City Hall, Conference Room A  
33 East Broadway Avenue - Meridian, Idaho**

**1. Call Meeting to Order [Basalone]:**

At 7:33am, Vice Chairman Winder called the meeting to order.

**2. Roll-call Attendance [Basalone]:**

<u>O</u>	Dan Basalone – Chairman	<u>X</u>	Keith Bird – Member
<u>X</u>	Dave Winder – Vice-Chairman	<u>O</u>	Tammy de Weerd – Member
<u>X</u>	Nathan Mueller– Secretary/Treasurer	<u>O</u>	Rob McCarvel – Member
		<u>X</u>	Rick Ritter – Member
		<u>X</u>	Diane Bevan – Member
		<u>X</u>	Steve Vlassek - Member
		<u>X</u>	Todd Lakey – Counsel
		<u>X</u>	Ashley Squyres – Administrator

**3. Confirm Agenda [Basalone]:**

A motion was made by Commissioner Bird and seconded by Commissioner Vlassek to confirm the agenda.

ALL AYES.

**4. Approve Consent Agenda [Basalone]:** These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the December 13, 2017 Regular Meeting**
- b. Approve December 2017 Administrator’s Report**
- c. Approve November 2017 Financials and Notice of Bills Paid**

A motion was made by Commissioner Bird and seconded by Commissioner Bevan to approve the consent agenda.

**ACTION AND PRESENTATION ITEMS**

**5. Consideration of Acceptance of the MDC Property Committee’s recommendation of Mountain West Group’s financial assistance request for an economic feasibility study of multiple properties in downtown Meridian [Winder]**

Commissioner Winder disclosed that he had a prospective business conflict should MWG’s project move forward and he recused himself. Commissioner Mueller took over the chairing of

the meeting. Commissioner Mueller introduced the request for funding from MDC for a private economic development study by MWG. He stated the committee reviewed the request and discussed but due to the fact there was not a public purpose to the request and it would solely benefit a private owner. Commissioner Bird stated he agreed with the committee's recommendation. A motion was made by Commissioner Bevan and seconded by Commissioner Bird to deny MWG's request and uphold the property committee's recommendation.

ALL AYES WITH COMMISSIONER WINDER ABSTAINING.

**6. Consideration of Approval of a Memorandum of Agreement between MDC and the City of Meridian for a financial partnership towards the FY2018 Farmers Market and Corresponding Resolution 18-001 [Colin Moss/Squyres]**

Colin Moss presented the request for the FY18 Farmers Market partnership. The City will be issuing an RFP for the market coordinator position due to the former coordinator's retirement. The market will drop the name "youth" in the title and will be exploring options for best day and time to hold. Commissioners Winder and Bevan stated they would prefer to see the market continue on Saturdays. Commissioner Winder volunteered to be on the review committee for the RFP. A motion was made by Commissioner Bird and seconded by Commissioner Vlassek to approve a \$5k partnership with the City for the market in FY18.

ALL AYES.

**7. Consideration of Approval of a Memorandum of Agreement between MDC and the City of Meridian for a financial partnership towards the FY2018 Concerts on Broadway and Corresponding Resolution 18-002 [Hillary Bodnar/Squyres]**

Hillary Bodnar presented the request for the FY18 Concerts on Broadway partnership. She stated the dates the concerts would be held on: 07/14, 07/25, 08/11, and 08/25. They expect between 300-600 attendees at each concert. A motion was made by Commissioner Vlassek and seconded by Commissioner Bird to approve the MOA in the amount of \$10k.

ALL AYES.

**8. Consideration of Approval of an amendment to the Memorandum of Agreement with the City of Meridian to include approval not-to-exceed the amount of \$32,500 for the purchase of trees for the Pine Avenue project and Corresponding Resolution 18-003 [Squyres]**

Squyres reviewed the MOA with the Board and the need for the agreement. She discussed that the trees to be purchased for the Pine Avenue project were part of MDC's responsibility to pay for however, these trees will be purchased by the City of Meridian and not as part of the ACHD contract. The purpose of the MOA is to dedicate these dollars in FY18 even though they will not be purchased until FY19. The Parks and Recreation Department have estimated 65 trees at a cost of \$500 which would be a total of \$32,500. Elroy Huff from the Parks Department provided an update as to the future tree removal and installation. A motion was made by Commissioner Mueller and seconded by Commissioner Bird to approve \$32,500 for tree purchase.

ALL AYES.

**9. Consideration of Approval of an amendment to the Memorandum of Agreement with the West Ada School District Foundation and Corresponding Resolution 18-004 [Lakey/Squyres]**

Squyres reviewed the current West Ada agreement with the board and the grant West Ada received after the approval of the agreement. The grant will provide 75% of the funding. The Executive Committee's recommendation is to extend the agreement until 2023 to utilize the \$5k partnership.

## **DISCUSSION ITEMS**

### **10. Ten Mile Urban Renewal District Update [Squyres/Lakey]**

Squyres discussed the forthcoming meeting with the Ada County Assessor.

### **11. Downtown Parking, Transportation, and Streetscape Committee Update [Bird]**

Commissioner Bird reviewed the meeting notes with the board.

### **12. Public Relations Committee Update [Mueller]**

No report.

### **13. Property Committee Update [Winder]**

Nothing further to report.

### **14. Upcoming Committee Meetings [Squyres]**

Squyres reviewed the upcoming committee meetings with the board.

**15. Counsel's Report [Lakey]:** Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

**16. Administrator's Report [Squyres]:** Administrator Squyres will review topics that need to be brought to the attention of the Board.

Squyres discussed the potential for urban renewal legislation and on-going discussions with MDC's lobbyist, Scott Turlington.

### **17. Chairman's Report**

No report.

### **18. Public Comment**

No public comment.

### **19. Adjourn the Meeting [Basalone]:**

At 8:12am, a motion was made by Commissioner Bird and seconded by Commissioner Mueller to adjourn the meeting.

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Dan Basalone, Chairman

