



**MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, April 25, 2018, 4:00pm
Meridian City Hall, Conference Room A
33 East Broadway Avenue - Meridian, Idaho**

1. Call Meeting to Order [Winder]:

At 4:04pm, Chairman Winder called the meeting to order.

2. Roll-call Attendance [Winder]:

<u>X</u>	Dave Winder – Chairman	<u>X</u>	Keith Bird – Member
<u>O</u>	Nathan Mueller– Vice-Chairman	<u>O</u>	Tammy de Weerd – Member
<u>X</u>	Steve Vlassek– Secretary/Treasurer	<u>X</u>	Rob McCarvel – Member
		<u>X</u>	Rick Ritter – Member
		<u>X</u>	Diane Bevan – Member
		<u>X</u>	Dan Basalone - Member
		<u>X</u>	Todd Lakey – Counsel
		<u>X</u>	Ashley Squyres – Administrator

3. Confirm Agenda [Winder]:

A motion was made by Commissioner Bevan to confirm the agenda with the tabling of item #5 with Commissioner Vlassek seconding.

ALL AYES.

4. Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the April 11, 2018 Regular Meeting**
- b. Approve March 2018 Financials and Notice of Bills Paid**

A motion was made by Commissioner Bird and seconded by Commissioner McCarvel to approve the consent agenda.

ALL AYES.

ACTION AND PRESENTATION ITEMS

5. Consideration of approval of the downtown sidewalk construction bid documents and Corresponding Resolution 18-018 [Lakey/Squyres]

Item tabled.

6. Consideration of approval of the Downtown Parking, Transportation, and Streetscape Committee's recommendation to the Meridian City Council for alternative parking compliance for 12, 16, and 36 East Pine Avenue and Corresponding Resolution 18-019 [Bird]

Commissioner Bird introduced the discussion. Squyres detailed the project for the board's information. Michael Hendricks and Chase Craig outlined the project and their request for alternative compliance for parking. The project will provide 29 spaces out of the required 31 spaces for a 4-story, \$5-\$7-million mixed use project. They are receiving some parking credits per city code due the existing structures and uses. There are 6 on-street parking spaces on Pine Avenue adjacent to the site. The goal is to complete the project in 18-months but this is depending on financing. A motion was made by Commissioner Bevan and seconded by Commissioner Bird to approve the alternative compliance request and to make a formal recommendation to the City of Meridian for consideration.

ALL AYES.

7. Consideration of approval of the Property Committee's recommendation for the funding request by the Meridian Chamber of Commerce for an Auditorium District Study and Corresponding Resolution 18-020 [Vlassek]

Squyres introduced the request to the board that was included in the board packet. Rich Bonney, CEO of the Chamber of Commerce, discussed the need for the study and the Idaho Travel Grant opportunity. The Chamber has committed \$7500 towards the study. MDC would provide a 12.5% match but the cost has not been finalized yet however, the overall cost should not exceed \$20,000 which would place MDC's portion close to \$2k. A motion was made by Commissioner Bevan and seconded by Commissioner McCarvel to approve the match.

ALL AYES.

8. Consideration of approval of bid to scan and archive MDC legal files and Corresponding Resolution 18-021 [Lakey]

Counsel Lakey reviewed the three bids provided for the archiving of the MDC legal documents from previous years. The lowest bid appears to be from Integra at \$1640. A motion was made by Commissioner Bird and seconded by Commissioner Basalone to approve the bid.

ALL AYES.

DISCUSSION ITEMS

9. Property Committee Update [Vlassek]

Chairman Winder reviewed the meeting notes with the board. Counsel Lakey discussed the draft RFP criteria with the board and the next steps.

10. Downtown Parking, Transportation, and Streetscape Committee Update [Basalone]

Commissioner Bird reviewed the meeting notes with the board.

11. Ten Mile Urban Renewal District Update [Squyres/Lakey]

No update.

12. Upcoming Committee Meetings [Squyres]

Squyres reviewed the upcoming committee meetings with the board.

13. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

14. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

15. Chairman's Report

Chairman Winder discussed the Leadership Conference and takeaways.

16. Public Comment

No public comment.

17. Adjourn the Meeting [Winder]:

At 5:05pm, a motion was made by Commissioner Bird and seconded by Commissioner McCarvel to adjourn the meeting.

ALL AYES.

Dave Winder, Chairman