



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, May 09, 2018, 7:30am
Meridian City Hall, City Council Conference Room
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Winder]:

At 7:30am, Chairman Winder called the meeting to order.

2. Roll-call Attendance [Winder]:

<u>X</u>	Dave Winder – Chairman	<u>X</u>	Keith Bird – Member
<u>O</u>	Nathan Mueller– Vice-Chairman	<u>X</u>	Tammy de Weerd – Member
<u>O</u>	Steve Vlassek– Secretary/Treasurer	<u>X</u>	Rob McCarvel – Member
		<u>O</u>	Rick Ritter – Member [Arrived at 7:31am]
		<u>X</u>	Diane Bevan – Member
		<u>X</u>	Dan Basalone - Member
		<u>X</u>	Todd Lakey – Counsel
		<u>X</u>	Ashley Squyres – Administrator

3. Confirm Agenda [Winder]:

A motion was made by Commissioner Bird and seconded by Commissioner Basalone to confirm the agenda.

ALL AYES.

4. Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the April 25, 2018 Regular Meeting**
- b. Approve April 2018 Administrator’s Report**

A motion was made by Commissioner Basalone and seconded by Commissioner Bevan to approve the consent agenda.

ALL AYES.

ACTION AND PRESENTATION ITEMS

5. Consideration of approval of the downtown sidewalk construction bid documents and Corresponding Resolution 18-018 [Lakey/Squyres]

Counsel Lakey reviewed the sidewalk construction bid documents with the board.

A motion was made by Commissioner de Weerd and seconded by Commissioner Basalone to approve.

ALL AYES.

6. Consideration of approval of Change Order #1 for the Pine Avenue landscaping project and Corresponding Resolution 18-022 [Mike Barton]

Mike Barton introduced the Change Order and MOA Amendment for the board's review. The CO was to boar the sewer in one location instead of trenching in order to save a historic tree. A motion was made by Commissioner Bevan and seconded by Commissioner Basalone to approve the CO in the amount of \$3,909.15.

ALL AYES.

7. Consideration of approval of the draft Request for Proposals regarding 33 East Idaho Avenue and Corresponding Resolution 18-023 [Lakey]

Counsel Lakey reviewed the draft RFP and explained the process the subcommittee took with the document. He requested the board's approval so it could be presented to the City Council the next week for approval. A motion was made by Commissioner Basalone and seconded by Commissioner Bird to approve the draft RFP.

ALL AYES WITH DE WEERD ABSTAINING.

DISCUSSION ITEMS

8. Public Relations Committee Update [Mueller]

Squyres updated the board on the upcoming downtown video shoot.

9. Ten Mile Urban Renewal District Update [Squyres/Lakey]

Squyres reviewed the Ten Mile report with the board.

10. Upcoming Committee Meetings [Squyres]

Squyres reviewed the upcoming committee meetings with the board.

11. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

12. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

13. Chairman's Report

No report.

14. Public Comment

No public comment.

15. Adjourn the Meeting [Winder]:

At 8:36am, a motion was made by Commissioner Bird and seconded by Commissioner Basalone to adjourn the meeting.

ALL AYES.

Dave Winder, Chairman