



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, June 13, 2018, 7:30am
Meridian City Hall, Conference Room A
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Winder]:

Chairman Winder called the meeting to order at 7:30am.

2. Roll-call Attendance [Winder]:

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| <u>X</u> | Dave Winder – Chairman | <u>X</u> | Keith Bird – Member |
| <u>O</u> | Nathan Mueller– Vice-Chairman | <u>X</u> | Tammy de Weerd – Member |
| <u>X</u> | Steve Vlassek– Secretary/Treasurer | <u>O</u> | Rob McCarvel – Member |
| | | <u>X</u> | Rick Ritter – Member |
| | | <u>X</u> | Diane Bevan – Member |
| | | <u>X</u> | Dan Basalone - Member |
| | | <u>X</u> | Todd Lakey – Counsel |
| | | <u>X</u> | Ashley Squyres – Administrator |

3. Confirm Agenda [Winder]:

A motion to confirm the agenda was made by Commissioner Vlassek and seconded by Commissioner Basalone.

ALL AYES.

4. Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the May 23, 2018 Regular Meeting**
- b. Approve May 2018 Administrator’s Report**

A motion to approve the consent agenda was made by Commissioner Bird and seconded by Commissioner Bevan.

ALL AYES.

ACTION AND PRESENTATION ITEMS

5. Consideration of approval of the downtown sidewalk bid and Corresponding Resolution 18-024 [Lakey/Squyres]

Squyres stated that no bids were received for the project. This is likely due to the timing of the invitation to bid, the size of the project, and the large number of construction projects in the

area. She stated that in discussions with the CDBG Administrator, the intent is to go back out to bid in August.

6. Consideration of approval of Addendum #1 for 33 East Idaho Avenue and Corresponding Resolution 18-025 [Lakey]

Counsel Lakey reviewed the Addendum and the discussion that was had the evening before at the Meridian City Council regarding the forthcoming pre-proposal meeting. Cameron Arial from the City was present to answer any questions. A motion was made by Commissioner Vlassek and seconded by Commissioner Basalone to approve the addendum.

ALL AYES.

7. Consideration of approval of the proposed farmers market banner design [Colin Moss]

Colin Moss from the City Parks Department discussed the request to update the banner design for the farmers market as it is no longer a youth only farmers market. He presented the design and stated that parks found money in the budget for this update. A motion was made by Commissioner de Weerd and seconded by Commissioner Ritter to approve the banner design.

ALL AYES.

DISCUSSION ITEMS

8. Public Relations Committee Update [Mueller]

Commissioner Bevan and Squyres updated the board as to the recent video shoots and timing for the videos.

9. CDBG Application Update [Squyres]

Squyres reviewed the emails received from the CDBG Administrator in the board packets and discussed next steps with the board.

10. Ten Mile Urban Renewal District Update [Squyres/Lakey]

No update from Brighton Corporation. Eric Davis is working with one of the other property owners in the district and will likely be in for a discussion soon.

11. Upcoming Committee Meetings [Squyres]

Squyres reviewed the upcoming committee meetings.

12. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

13. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

Squyres congratulated Commissioner Mueller for his IBR "Accomplished Under Forty" award and Commissioner Ritter for his IBR "ICON" award.

14. Chairman's Report

No report.

15. Public Comment

No public comment.

16. Adjourn the Meeting [Winder]:

At 8:04am, a motion was made by Commissioner Basalone and seconded by Commissioner Bird to adjourn the meeting.

ALL AYES.

Dave Winder, Chairman