



**MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, June 27, 2018, 4:00pm
Meridian City Hall, Conference Room A
33 East Broadway Avenue - Meridian, Idaho**

1. Call Meeting to Order [Winder]:

At 4:01pm, Chairman Winder called the meeting to order.

2. Roll-call Attendance [Winder]:

<u>X</u>	Dave Winder – Chairman	<u>X</u>	Keith Bird – Member
<u>O</u>	Nathan Mueller– Vice-Chairman	<u>X</u>	Tammy de Weerd – Member
<u>X</u>	Steve Vlassek– Secretary/Treasurer	<u>X</u>	Rob McCarvel – Member
		<u>X</u>	Rick Ritter – Member
		<u>X</u>	Diane Bevan – Member
		<u>X</u>	Dan Basalone - Member
		<u>X</u>	Victor Villegas – Counsel
		<u>X</u>	Ashley Squyres – Administrator

3. Confirm Agenda [Winder]:

A motion to confirm the agenda was made by Commissioner de Weerd and seconded by Commissioner Bird.

ALL AYES.

4. Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the June 13, 2018 Regular Meeting**
- b. Approve May 2018 Financials and Notice of Bills Paid**

A motion to approve the consent agenda was made by Commissioner Bevan and seconded by Commissioner de Weerd.

ALL AYES.

ACTION AND PRESENTATION ITEMS

5. Consideration of approval of Addendum #2 for 33 East Idaho Avenue and Corresponding Resolution 18-026 [Lakey]

Squyres reviewed Addendum #2 with the board. A motion to approve addendum #2 was made by Commissioner Bird and seconded by Commissioner McCarvel.

ALL AYES.

6. Consideration of approval of the annual renewal of the line of credit with Washington Trust Bank and Corresponding Resolution 18-027 [Squyres]

Squyres reviewed the details surrounding the line of credit renewal with the board. A motion to approve the line of credit was made by Commissioner Vlassek and seconded by Commissioner Basalone.

ALL AYES.

7. Consideration of approval of a financial partnership with the MDBA and the City of Meridian for the restriping of Idaho Avenue and Corresponding Resolution 18-028 [Squyres/Grove/Hood]

Squyres reviewed the past project partnership with the board and stated that this is to close out the project by returning the right-of-way to its original layout with the exception of changing the northern right-of-way parking from parallel to angled parking. City staff obtained bids for the design and striping costs in the amount of \$7k and these were presented to the City Council last week. The concern surrounded the cost. Squyres asked City staff for the opportunity to obtain bids from their contractors for the design and striping costs. Estimates have been provided in the amount of \$2,110 for both the design and striping by Civil Survey Consultants and PC Maintenance. If approved, the MDBA would contribute \$1k and MDC and the City would each pay 50% of the remaining balance. Commissioner de Weerd thanked Squyres for finding this more affordable alternative. The board agreed this should be a partnership between the entities in order to close out the project. A motion to approve the financial partnership was made by Commissioner de Weerd and seconded by Commissioner McCarvel.

ALL AYES.

DISCUSSION ITEMS

8. Property Committee Update [Vlassek]

Commissioner Vlassek reviewed the committee meeting notes with the board.

9. Downtown Parking, Transportation, and Streetscape Update [Basalone]

Commissioner Basalone reviewed the committee meeting notes with the board.

10. Ten Mile Urban Renewal District Update [Squyres/Lakey]

Squyres stated the policy for owner participation reimbursements would be presented to the board at the next meeting to anticipate a reimbursement request by Brighton Corporation in August.

11. Upcoming Committee Meetings [Squyres]

Squyres reviewed the upcoming committee meetings with the board.

12. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

13. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

Squyres updated the board on the two downtown videos.

14. Chairman's Report

No report.

15. Public Comment

Nick Grove from the MDBA thanked the board for their commitment and partnership for the Idaho Avenue project.

16. Adjourn the Meeting [Winder]:

At 4:32pm, a motion was made by Commissioner de Weerd and seconded by Commissioner Bird to adjourn the meeting.

ALL AYES.

Dave Winder, Chairman