



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, July 25, 2018, 4:00pm
Meridian City Hall, Conference Room A
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Winder]:

At 4:00pm, Chairman Winder called the meeting to order.

2. Roll-call Attendance [Winder]:

<u>X</u>	Dave Winder – Chairman	<u>X</u>	Keith Bird – Member
<u>X</u>	Nathan Mueller– Vice-Chairman	<u>X</u>	Tammy de Weerd – Member
<u>X</u>	Steve Vlassek– Secretary/Treasurer	<u>X</u>	Rob McCarvel – Member
		<u>X</u>	Rick Ritter – Member
		<u>X</u>	Diane Bevan – Member
		<u>X</u>	Dan Basalone - Member
		<u>X</u>	Todd Lakey – Counsel
		<u>X</u>	Ashley Squyres – Administrator

3. Confirm Agenda [Winder]:

A motion was made by Commissioner McCarvel and seconded by Commissioner Ritter to confirm the agenda.

ALL AYES.

4. Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the July 11, 2018 Regular Meeting**
- b. Approve June 2018 Financials and Notice of Bills Paid**

A motion was made by Commissioner de Weerd and seconded by Commissioner Basalone to approve the consent agenda.

ALL AYES.

ACTION AND PRESENTATION ITEMS

5. Consideration of approval of the Property Committee recommendation of the façade improvement grant application for the Meridian Children’s Museum and Corresponding Resolution 18-030 [Vlassek/Lakey]

Chairman Winder introduced the item.

Commissioner de Weerd and Commissioner Basalone both stated they would recuse themselves on this item and not participate in the discussion as they both sit on the Children's Museum Board.

Counsel Lakey reviewed the email he sent out to the board on this matter and that was included in the board packet.

Commissioner Vlassek reviewed the application and the reasons for the recommendation of denial by the Committee to this board. These are outlined in the Property Committee notes found in the board packet.

Counsel Lakey reviewed the process after the recommendation was discussed and gave the board the option to do their own individual scoring should they wish to do so.

Pat Baker, applicant for the Children's Museum, reviewed the addendum to the application that was submitted to Squyres prior to the board meeting. The changes to the request addressed the ownership of the property vs the lease and reduced the financial request to 50% of the total amount.

Commissioner Mueller stated that he would like to rescore the application due to the change in the financial request. He requested that Pat give more information on the public benefit that she foresees.

A motion was made by Commissioner Ritter and seconded by Commissioner Mueller to have the full board score the application with the new addendums.

ALL AYES.

The board, minus Commissioners de Weerd and Basalone, each scored the application with the new information. Once tallied, the scoring met the minimum requirements for funding.

A motion was made by Commissioner Bird and seconded by Commissioner Bevan to approve the application request of 50%.

ALL AYES.

Counsel Lakey read the resolution into the record. A motion was made by Commissioner Bird and seconded by Commissioner McCarvel to approve the resolution.

ALL AYES.

6. Consideration of approval of the Memorandum of Agreement between Meridian Development Corporation, the City of Meridian, and the Meridian Downtown Business Association for the financial partnership towards the project closeout of Idaho Avenue and Corresponding Resolution 18-031 [Squyres/Lakey]

Counsel Lakey reviewed the MOA and resolution with the board. There were no questions.

A motion was made by Commissioner Vlassek and seconded by Commissioner Ritter to approve the MOA.

ALL AYES.

7. Consideration of approval of the task order with Civil Survey Consultants to provide engineering services for the Idaho Avenue parking design and Corresponding Resolution 18-032 [Squyres/Lakey]

Squyres reviewed the task order for the Idaho Avenue project.

A motion was made by Commissioner Mueller and seconded by Commissioner McCarvel to approve the task order in the amount of \$1260.

ALL AYES.

8. Consideration of approval of the task order with PC Maintenance to provide street striping services for Idaho Avenue and Corresponding Resolution 18-033 [Squyres/Lakey]

Squyres reviewed the task order for the Idaho Avenue project.

A motion was made by Commissioner Mueller and seconded by Commissioner de Weerd to approve the task order in the amount of \$850.

ALL AYES.

9. Public hearing on the FY2019 Draft Budget [Squyres/Winder]

Squyres reviewed the draft budget and the associated note with the board. The board did not have any questions. There was no public comment.

A motion was made by Commissioner Bird and seconded by Commissioner Ritter to approve the draft budget for public hearing on August 08, 2018 and for the appropriate legal notice.

ALL AYES.

DISCUSSION ITEMS

10. Property Committee Update [Vlassek]

Commissioner Vlassek addressed the update.

11. Downtown Parking, Transportation, and Streetscape Committee Update [Bird]

Commissioner Bird reviewed the committee notes with the board.

12. Ten Mile Urban Renewal District Update [Squyres/Lakey]

No update.

13. Upcoming Committee Meetings [Squyres]

Squyres reviewed the committee meetings.

14. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

15. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

16. Chairman's Report

No report.

17. Public Comment

No public comment.

18. Adjourn the Meeting [Winder]:

At 5:21pm, a motion was made by Commissioner de Weerd and seconded by Commissioner Mueller to adjourn the meeting.

ALL AYES.

Dave Winder, Chairman