



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, September 26, 2018, 4:00pm
Meridian City Hall, City Council Conference Room
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Winder]:

At 4pm, Chairman Winder called the meeting to order.

2. Roll-call Attendance [Winder]:

<u>X</u>	Dave Winder – Chairman	<u>X</u>	Keith Bird – Member
<u>O</u>	Nathan Mueller– Vice-Chairman	<u>O</u>	Tammy de Weerd – Member [Arrived at 4:08pm]
<u>X</u>	Steve Vlassek– Secretary/Treasurer	<u>O</u>	Rob McCarvel – Member
		<u>X</u>	Rick Ritter – Member
		<u>O</u>	Diane Bevan – Member
		<u>X</u>	Dan Basalone - Member
		<u>X</u>	Todd Lakey – Counsel
		<u>X</u>	Ashley Squyres – Administrator

ACTION ITEMS

3. Confirm Agenda [Winder]:

A motion was made by Commissioner Ritter and seconded by Commissioner Bird to confirm the agenda.

ALL AYES.

4. Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the August 21, 2018 Special Meeting**
- b. Approve Minutes of the August 21, 2018 Joint Worksession**
- c. Approve Minutes of the August 28, 2018 Joint Worksession**
- d. Approve August 2018 Administrator’s Report**
- e. Approve August 2018 Financials and Notice of Bills Paid**

A motion was made by Commissioner Bird and seconded by Commissioner Ritter to approve the consent agenda.

ALL AYES.

5. Consideration of approval of the contract extension for Clifton Larsen Allen for accounting services and Corresponding Resolution 18-039 [Lakey/Squyres]

Counsel Lakey reviewed the contract extension with the board. A motion was made by Commissioner Bird and seconded by Commissioner Ritter to approve the extension.

ALL AYES.

6. Consideration of approval of the professional services agreement and scope of work for Eide Bailey for the FY2018 Annual Audit and Corresponding Resolution 18-040 [Lakey/Squyres]

Counsel Lakey reviewed the agreement and scope of work for Eide Bailey with the board. A motion was made by Commissioner Vlassek and seconded by Commissioner Basalone to approve the agreement and scope of work in the amount of \$14,000.

ALL AYES.

7. Consideration of approval of the scope of work for Provision Landscaping for FY2019 services and Corresponding Resolution 18-041 [Lakey/Squyres]

Squyres reviewed the scope of work for Provision Landscaping with the board. A motion was made by Commissioner Vlassek and seconded by Commissioner Ritter to approve the landscaping services for FY19 in the amount of \$2,476.

ALL AYES.

8. Consideration of approval of the FY2019 Façade Improvement Application and Corresponding Resolution 18-042 [Lakey/Squyres]

Counsel Lakey and Squyres reviewed the façade improvement application for FY19 with the board and the changes that were made to clarify some of the language regarding the match allowances. The board had a discussion on the scoring criteria and made some adjustments. A motion was made by Commissioner Basalone and seconded by Commissioner Bird to approve the application with the adjustments for FY2019.

ALL AYES.

DISCUSSION ITEMS

9. Old City Hall Update [Lakey/Squyres]

Squyres and Counsel Lakey provided an update of the forthcoming meetings with the City regarding the purchase and sale agreement and the draft Development Agreement.

10. Ten Mile Urban Renewal District Update [Lakey/Squyres]

Squyres reviewed the report received by Brighton Corporation with the board.

11. Upcoming Committee Meetings [Squyres]

Squyres reviewed the upcoming meetings with the board.

12. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

13. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

14. Chairman's Report

No report.

15. Public Comment

A Concordia Law student was in attendance for his class.

16. Adjourn the Meeting [Winder]:

At 4:40pm, a motion was made by Commissioner Ritter and seconded by Commissioner Bird to adjourn the meeting.

ALL AYES.

Dave Winder, Chairman