



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, January 23, 2019, 4:00pm
Meridian City Hall, Robert D. Corrie Conference Room
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Winder]:

At 4:03pm, Chairman Winder called the meeting to order.

2. Roll-call Attendance [Winder]:

<u>X</u>	Dave Winder – Chairman	<u>O</u>	Keith Bird – Member
<u>X</u>	Nathan Mueller– Vice-Chairman	<u>X</u>	Tammy de Weerd – Member
<u>X</u>	Steve Vlassek– Secretary/Treasurer	<u>X</u>	Rob McCarvel – Member
		<u>X</u>	Rick Ritter – Member
		<u>X</u>	Diane Bevan – Member
		<u>O</u>	Dan Basalone - Member
		<u>O</u>	Todd Lakey – Counsel [Arrived at 4:05pm]
		<u>O</u>	Ashley Squyres – Administrator

ACTION ITEMS

3. Confirm Agenda [Winder]:

A motion was made by Commissioner de Weerd and seconded by Commissioner Mueller to confirm the agenda.

ALL AYES.

4. Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the January 09, 2019 Regular Meeting**
- b. Approve December 2018 Financials and Notice of Bills Paid**

A motion was made by Commissioner de Weerd and seconded by Commissioner McCarvel to approve the consent agenda.

ALL AYES.

5. Consideration of approval of the Professional Services Agreement with Primus Policy Group for 2019 legislative services and corresponding Resolution 19-005 [Lakey/Squyres]

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All materials presented at public meetings shall become the property of the MDC.

Anyone desiring accommodation for disabilities related to documents and /or hearings, please contact the Meridian City Clerk’s Office at 888-4433 at least 48 hours prior to the public meeting.

Counsel Lakey reviewed the 3-year PSA with the board and how the task orders for specific needs will be utilized for services. This task order is for the 2019 legislative services beginning in January 2019 through the end of the session for \$2500 a month. A motion was made by Commissioner de Weerd and seconded by Commissioner Bevan to approve.

ALL AYES.

6. Legislative Update [Scott Turlington]

Scott provided an update with the board on the potential forthcoming urban renewal legislation related to the Boise City stadium issue, tax commission rules related to the expiration of URDs, agriculture land exemptions, and the relationship between URAs and cities.

7. Consideration of approval of the Professional Services Agreement with Civil Survey Consultants for on-call engineering services and corresponding Resolution 19-006 [Lakey/Squyres]

Counsel Lakey reviewed the PSA with the board. He discussed the desire of Civil Survey to reduce the insurance requirement from \$2-million to \$1-million. He explained the board had reduced these for other contractors as the requirements were too onerous. A motion was made by Commissioner Vlassek and seconded by Commissioner Mueller.

ALL AYES.

8. Consideration of approval of the Community Development Block Grant Subrecipient Agreement for the design and construction of the East Third Street project and corresponding Resolution 19-007 [Lakey/Squyres]

Counsel Lakey reviewed the CDBG subrecipient agreement with the board. He stated that this was similar to the previous agreement with the city and includes both the design and construction phases for a total CDBG contribution of \$180k. A motion was made by Commissioner Mueller and seconded by Commissioner de Weerd to approve the agreement.

ALL AYES.

9. Consideration of approval of the Civil Survey Task Order for the design of the East Third Street CDBG project and corresponding Resolution 19-008 [Lakey/Squyres]

Counsel Lakey reviewed the TO with the board. The task order is for the design only of the project. A motion was made by Commissioner Mueller and seconded by Commissioner McCarvel to approve the agreement.

ALL AYES.

10. Consideration of approval of the joint MDC Property and Parking Committee recommendation of the alternative parking compliance application request for the Old City Hall block development and corresponding Resolution 19-009 [Vlassek/Squyres]

Commissioner Vlassek reviewed the joint meeting notes with the board on the alternative parking request. The project architect, Walt Lindgren, presented the request and discussed the project logistics with the board. Caleb Hood from the city reviewed the city requirements and the overall parking strategy. The board discussed the merits of the project and a motion was made by Commissioner Vlassek and seconded by Commissioner Mueller to approve the request of 102-spaces.

ALL AYES.

DISCUSSION ITEMS

11. Joint Property and Parking Committee Update [Vlassek]

Commissioner Vlassek reviewed the meetings notes with the board. They discussed the study of a potential fixed bus route in Meridian and the next steps.

12. Public Relations Committee Update [Bevan/Squyres]

Commissioner Bevan updated the board on the recent PR Committee meeting with Natalie Podgorski which focused on strategy for the groundbreaking and media announcements for the project. Discussion was also had regarding the tenants of the new ventures lab and potentially promoting each.

13. Old City Hall Block Development Update [Squyres]

Chairman Winder reviewed the updates in the board packet with the board.

14. Ten Mile Urban Renewal District Update [Squyres/Lakey]

No report was provided by Brighton Corporation.

15. Upcoming Committee Meetings [Squyres]

Chairman Winder reviewed the upcoming meetings with the board.

16. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

Counsel Lakey provided an update with the developer's representative for the Retail West site.

17. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

18. Chairman's Report

No report.

19. Public Comment

Caleb Hood reminded the board that the city is always open to reviewing code sections that created prohibitions or deterrents of development in downtown.

20. Adjourn the Meeting [Winder]:

At 5:11pm, a motion to adjourn the meeting was made by Commissioner Mueller and seconded by Commissioner de Weerd.

ALL AYES.

Dave Winder, Chairman