



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, February 13, 2019, 7:30am
Meridian City Hall, Robert D. Corrie Conference Room
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Winder]:

At 7:32am, Chairman Winder called the meeting to order.

2. Roll-call Attendance [Winder]:

<u>X</u>	Dave Winder – Chairman	<u>O</u>	Dan Basalone - Member
<u>O</u>	Nathan Mueller– Vice-Chairman	<u>X</u>	Tammy de Weerd – Member
<u>X</u>	Steve Vlassek– Secretary/Treasurer	<u>X</u>	Rob McCarvel – Member
		<u>X</u>	Rick Ritter – Member
		<u>X</u>	Diane Bevan – Member
		<u>X</u>	Todd Lakey – Counsel
		<u>X</u>	Ashley Squyres – Administrator

ACTION ITEMS

3. Confirm Agenda [Winder]:

A motion to confirm the agenda was made by Commissioner McCarvel and seconded by Commissioner Ritter.

ALL AYES.

4. Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the January 23, 2019 Regular Meeting**
- b. Approve January 2019 Administrator’s Report**

A motion to approve the consent agenda was made by Commissioner Bevan and seconded by Commissioner McCarvel.

ALL AYES.

5. Proclamation honoring Keith Bird and Corresponding Resolution 19-010 [Winder]

This item was tabled until February 27, 2019.

6. Legislative Update [Scott Turlington]

Scott was unable to attend the meeting. Squyres updated the board on the potential bills that anticipate receiving a print hearing in the near future.

7. Meridian Historic Preservation Commission presentation and discussion pertaining to potential preservation overlay zones within the City of Meridian, including downtown [Historic Preservation Commission]

Josh Evarts presented on behalf of the MHPC. He wanted to begin a discussion as to the potential creation of a neighborhood conservation overlay district to preserve existing older areas within a community. Two areas have been identified: Main Street north of Carlton and Pine Avenue. There have not been any discussions thus far with the property owners as the HPC is only researching at this time. Commissioner de Weerd asked Josh to speak with planning to put together a community involvement plan but stated she may be worried it is already too late. Josh agreed. He also provided a quick update as to other HPC pursuits: interior/exterior photos of key homes, created virtual tours of two properties, creation of a calendar of historic barns, historical walking tour app, and children's museum sponsored barn exhibit.

8. Consideration of approval of the PC Maintenance bid for the repair, the resealing, and the striping of the Masonic Temple parking lot and Corresponding Resolution 19-011 [Squyres/Lakey]

Squyres and Counsel Lakey reviewed the bid. Squyres stated the Mason's have asked for the "spider cracks" to be fixed as well. Squyres stated this will come within a separate bid. Squyres also mentioned the Mason's may wish to amend the agreement to include dedicated parking for the Mason's 24/7 but is awaiting further information. A motion was made by Commissioner Bevan and seconded by Commissioner McCarvel to approve the bid and to grant Squyres the authority to approve the subsequent bid as long as it is below \$2500.

ALL AYES.

9. Review and discussion of the bids and next steps for the Carlton Avenue sidewalk project [Squyres]

Squyres reviewed the bids with the board and that the City CDBG Administrator is working through the options available at this time in order to make a formal recommendation to the board on February 27. Counsel Lakey stated that the bids are only good for 45-days.

DISCUSSION ITEMS

10. Public Relations Committee Update [Mueller]

Squyres and Commissioner McCarvel reviewed the recent meeting with Natalie Podgorski and the forthcoming action items related to the groundbreaking of the old city hall block.

11. Old City Hall Block Development Update [Squyres/Lakey]

Squyres reviewed the updates and milestones with the board. Commissioner de Weerd thanked Commissioner Ritter for what New Ventures Lab has brought to downtown Meridian.

12. Ten Mile Urban Renewal District Update [Squyres/Lakey]

Squyres stated there is no update at this time beyond some of the recent tenant announcements and expects a summary update from Brighton at the next meeting.

13. Committee Structure Discussion [Squyres]

Squyres reviewed the upcoming meetings with the board.

14. Upcoming MDC Officer Elections Discussion [Winder]

Winder discussed the upcoming officer elections with the board.

15. Upcoming Committee Meetings [Squyres]

Squyres reviewed the upcoming committee meetings with the board.

16. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

Counsel Lakey reviewed the ongoing discussions with Geoff Wardle in relationship to the Retail West property.

17. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

Squyres reviewed the discussions with UPRR and the in-lieu of parking.

18. Chairman's Report

No report.

19. Public Comment

Lori Jones discussed the tree and irrigation issues being discussed with the Mason's regarding the eastern parking lot boundary.

20. Adjourn the Meeting [Winder]:

At 8:31am, a motion to adjourn was made by Commissioner de Weerd and seconded by Commissioner McCarvel.

ALL AYES.

Dave Winder, Chairman