



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, September 25, 4:00pm
Meridian City Hall, Robert D. Corrie Conference Room
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Winder]:

At 4:01pm, Chairman Winder called the meeting to order.

2. Roll-call Attendance [Winder]:

<u>X</u>	Dave Winder – Chairman	<u>X</u>	Dan Basalone - Member
X	Nathan Mueller– Vice-Chairman	O	Tammy de Weerd – Member
<u>X</u>	Steve Vlassek– Secretary/Treasurer	<u>X</u>	Rob McCarvel – Member
		O	Diane Bevan – Member
		<u>X</u>	Treg Bernt – Member
		X	Kit Fitzgerald - Member
		X	Todd Lakey – Counsel
		<u>X</u>	Ashley Squyres – Administrator

ACTION ITEMS

3. Confirm the Agenda [Winder]:

A motion was made by Commissioner McCarvel and seconded by Commissioner Bernt to confirm the agenda.

ALL AYES.

4. Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the August 28, 2019 Regular Meeting**
- b. Approve August 2019 Financials and Notice of Bills Paid**
- c. Approve August 2019 Administrator’s Report**

A motion was made by Commissioner Mueller and seconded by Commissioner McCarvel to approve the consent agenda.

ALL AYES.

5. Consideration of approval of the proposed weed abatement bid for the UPRR property between Main Street and East Third Street and corresponding resolution 19-032 [Squyres]

Squyres reviewed the scope of the bid with the board. A motion was made by Commissioner Fitzgerald and seconded by Commissioner Bernt to approve the weed abatement bid in the amount of \$2,750.

ALL AYES.

6. Consideration of approval of the downtown striping bid by PC Maintenance and corresponding resolution 19-033 [Squyres]

Squyres reviewed the scope of the bid with the board. A motion was made by Commissioner McCarvel and seconded by Commissioner Bernt to approve the striping bid in the amount of \$3,500.

ALL AYES.

7. Consideration of approval of the FY20 Winter Services Agreement with PC Maintenance for the snow removal of the COMPASS/VRT and Masonic Temple parking lots and corresponding resolution 19-034 [Squyres]

Squyres reviewed the scope of the bids with the board. A motion was made by Commissioner Fitzgerald and seconded by Commissioner Mueller to approve the bids for both the Masonic Temple parking lot and the COMPASS/VRT parking lot.

ALL AYES.

8. Consideration of approval of the extension of the professional services contract with Forsgren Associates and corresponding resolution 19-035 [Squyres/Lakey]

Squyres reviewed the contract extension with the board. A motion was made by Commissioner McCarvel and seconded by Commissioner Bernt to extend Forsgren Associates contract until September 30, 2022.

ALL AYES.

9. Consideration of approval of the task order for the continued Nine Mile floodplain consulting services by Forsgren Associates and corresponding resolution 19-036 [Squyres]

Squyres provided a project update with on the status of the Nine Mile Floodplain. One of the next steps is to revise the anticipated costs associated with the project and this is the scope of work in front of the board. A motion was made by Commissioner Basalone and seconded by Commissioner Mueller to approve the task order in the amount of \$9300.

ALL AYES.

10. Consideration of approval of the Owner Participation Agreement between MDC and RWP/Meridian LLC and MKA, LLC and corresponding resolution 19-037 [Lakey]

This items was tabled until the October 09, 2019 board meeting.

11. Consideration of approval of the acknowledgement of Owner Participation Agreement and responsibilities between MDC, BVA Ten Mile No.1, LLC, Ahlquist Development LLC, SCS Ten Mile Crossing LLC, DWT Investments LLC, and the Administrative Trust Established Under the Tomlinson Family Trust U/A/D April 7, 1982 and corresponding resolution 19-038 [Lakey]

Counsel Lakey reviewed the acknowledgement documents with the board. A motion was made by Commissioner Vlassek and seconded by Commissioner Mueller to approve the acknowledgement.

ALL AYES.

DISCUSSION ITEMS

12. Old Town Lofts Update [Squyres]

Squyres provided an update on the status of the project including the status of the utility easement vacation.

13. Civic Block Update [Squyres]

Squyres provided an update on the status of the project including upcoming milestone dates.

14. UPRR Update [Squyres]

Squyres provided an update on the environmental cleanup of one of the buildings, the weed abatement, and the anticipated purchase and sale agreement with Galena Opportunity Fund.

15. Upcoming Committee Meetings [Squyres]

Squyres updated the board on the upcoming committee meetings.

16. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

17. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

18. Chairman's Report

Chairman Winder provided an update as to the VRT board meeting. VRT is expanding their rideshare program and this might be expanded to Meridian. VRT is also expanding their bus routes.

19. Public Comment

No public comment.

20. Adjourn the Meeting [Winder]:

At 4:46pm, a motion was made by Commissioner McCarvel and seconded by Commissioner Vlassek to adjourn the meeting.

ALL AYES.

Dave Winder, Chairman