



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, October 09, 7:30am
Meridian City Hall, Robert D. Corrie Conference Room
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Winder]:

At 7:32am, Chairman Winder called the meeting to order.

2. Roll-call Attendance [Winder]:

<u>X</u>	Dave Winder – Chairman	<u>X</u>	Dan Basalone - Member
<u>O</u>	Nathan Mueller– Vice-Chairman	<u>X</u>	Tammy de Weerd – Member
<u>X</u>	Steve Vlassek– Secretary/Treasurer	<u>X</u>	Rob McCarvel – Member
		<u>O</u>	Diane Bevan – Member
		<u>O</u>	Treg Bernt – Member
		<u>O</u>	Kit Fitzgerald - Member
		<u>X</u>	Todd Lakey – Counsel
		<u>X</u>	Ashley Squyres – Administrator

ACTION ITEMS

3. Confirm the Agenda [Winder]:

A motion was made by Commissioner de Weerd and seconded by Commissioner Basalone to confirm the agenda.

ALL AYES.

4. Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the September 25, 2019 Regular Meeting**
- b. Approve September 2019 Administrator’s Report**

A motion was made by Commissioner de Weerd and seconded by Commissioner Vlassek to approve the consent agenda.

ALL AYES.

5. Consideration of approval of the Owner Participation Agreement between MDC and RWP/Meridian LLC and MKA, LLC and corresponding resolution 19-037 [Lakey]

This item was tabled until the next board meeting.

6. Consideration of approval of the extension of the professional services contract with Keller and Associates and corresponding resolution 19-039 [Squyres/Lakey]

Squyres reviewed the renewal of the agreement with Keller and Associates with the board. A motion was made by Commissioner McCarvel and seconded by Commissioner Basalone to approve the extension.

ALL AYES.

7. Consideration of approval of the FY2019 annual audit scope of work with Eide Bailey and corresponding resolution 19-040 [Squyres/Lakey]

Squyres reviewed the scope of work with the board and the anticipated dates for the annual audit. A motion was made by Commissioner Vlassek and seconded by Commissioner McCarvel to approve the \$14,000 scope of work.

ALL AYES.

8. Consideration of approval of the FY2020 scope of work for the landscaping services connected with the COMPASS/VRT building and corresponding resolution 19-041 [Squyres/Lakey]

Squyres reviewed the scope of work with the board. A motion was made by Commissioner Basalone and seconded by Commissioner McCarvel to approve the agreement with Provision Landscaping with the overall cost of \$2,352.20.

ALL AYES.

9. Consideration of approval of the agreement with the City of Meridian for irrigation repairs on the UPRR property and corresponding resolution 19-042 [Squyres/Lakey]

Squyres reviewed the agreement with the City for the needed repairs on the MDC-leased portion of the property. Counsel Lakey further elaborated. A motion was made by Commissioner McCarvel and seconded by Commissioner Vlassek to approve the agreement.

ALL AYES.

10. Consideration of approval of the FY2020 façade improvement grant application and corresponding resolution 19-043 [Squyres/Lakey]

Squyres reviewed the updated façade improvement grant application for FY20. A motion was made by Commissioner de Weerd and seconded by Commissioner Vlassek to approve the revised grant application for FY20.

ALL AYES.

DISCUSSION ITEMS

11. Old Town Lofts Update [Squyres]

Squyres reviewed the communications with Pacific Companies and the updated schedules that were found in the packet.

12. Civic Block Update [Squyres]

Squyres reviewed the status of the submission and the next steps with the board.

13. UPRR Update [Squyres]

Squyres reviewed the status of the property and the status of the Galena Development group.

14. Upcoming Committee Meetings [Squyres]

Squyres reviewed the upcoming meeting schedule with the board.

15. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

16. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

17. Chairman's Report

No report.

18. Public Comment

No public comment.

19. Adjourn the Meeting [Winder]:

At 8:02am, a motion was made by Commissioner de Weerd and seconded by Commissioner McCarvel to adjourn the meeting.

Dave Winder, Chairman