



**MEETING MINUTES**  
**MEETING OF THE BOARD OF COMMISSIONERS**  
**Wednesday, May 27, 2020, 4:00pm**  
**To Be Held Online Via Zoom: <https://us02web.zoom.us/j/86857347344>**  
**Call-In Instructions: (346) 248-7799, Meeting ID: 868 5734 7344#**

**1. Call Meeting to Order [Winder]:**

At 4:02pm, Chairman Winder called the meeting to order.

**2. Roll-call Attendance [Winder]:**

<u>X</u>	Dave Winder – Chairman	<u>X</u>	Dan Basalone - Member
<u>O</u>	Nathan Mueller– Vice-Chairman [Joined at 4:12pm]	<u>X</u>	Tammy de Weerd – Member
<u>X</u>	Steve Vlassek– Secretary/Treasurer	<u>X</u>	Rob McCarvel – Member
		<u>X</u>	Diane Bevan – Member
		<u>X</u>	Treg Bernt – Member
		<u>X</u>	Kit Fitzgerald - Member
		<u>X</u>	Todd Lakey – Counsel
		<u>X</u>	Ashley Squyres – Administrator

**ACTION ITEMS**

**3. Confirm the Agenda [Winder]:**

A motion was made by Commissioner McCarvel and seconded by Commissioner de Weerd to confirm the agenda.

ALL AYES.

**4. Approve Consent Agenda [Winder]:** These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the April 22, 2020 Regular Meeting**
- b. Approve April 2020 Financials and Notice of Bills Paid**
- c. Approve April 2020 Administrator’s Report**

A motion was made by Commissioner Fitzgerald and seconded by Commissioner Bevan to approve the consent agenda.

ALL AYES.

**5. Consideration of the contract addendum for Primus MG for legislative services during the 2020 interim property tax committee and corresponding resolution 20-011 (Squyres/Lakey)**

Squyres stated that the scope of work is based on the conversation held at the prior MDC board meeting. The scope allows Primus to represent MDC at the interim property committee beginning this summer. The scope will expire at the end of 2020 or when the interim committee concludes. The monthly fee of \$2,500 remains consistent with the other service agreements with Primus.

David Lehman of Primus stated that the legislative council will be appointing the interim committee next Friday, June 05<sup>th</sup>. He stated that Senator Rice is targeting URAs through this committee.

Counsel Lakey confirmed the June 05<sup>th</sup> selection date and the fact that the committee anticipates meeting through the end of November.

A motion was made by Commissioner Basalone and seconded by Commissioner McCarvel to approve the \$2,500 per month contract addendum for Primus MG.

ALL AYES.

**6. Consideration of approval of the façade improvement grant reimbursement for 126/128 South Broadway Avenue (Squyres/Lakey)**

Squyres informed the board that the work on 126 and 128 South Broadway Avenue has been completed and a reimbursement request in the formerly approved amount of \$26,291.09. In the board packet Squyres has provided: photos of the completed work; an email from the owner detailing the costs; copies of the invoices and receipts; the original application by the owner and the subrecipient agreement for the board's review. She stated the reimbursement request was reviewed by herself, legal counsel, and the accounting firm.

Commissioner de Weerd offered her positive thoughts on the project and the process and its impact on downtown Meridian.

A motion was made by Commissioner Mueller and seconded by Commissioner de Weerd to approve the façade improvement grant reimbursement in the amount of \$26,291.09.

ALL AYES.

**7. Consideration of approval of the Memorandum of Agreement with the City of Meridian for FY2020 Concerts on Broadway partnership and corresponding resolution 20-012 (Squyres/Lakey)**

Squyres stated that while MDC placed \$10,000 in the FY20 budget, there's been no formal request until now to solidify this into an agreement. Audrey Belnap from the Arts Commission is requesting that we finalize the MOA for the Summer 2020 season now that a decision has been made to move forward with the series.

Audrey Belnap introduced herself. It is the intention of MAC to move cautiously forward with the Concerts on Broadway series on the following dates: August 29, September 12, and September 26. She stated they will be addressing any COVID-related issues.

Counsel Lakey reviewed the finer points of the agreement with the board.

A motion was made by Commissioner Bevan and seconded by Commissioner Bernt to approve the MOA for Concerts on Broadway in the amount of \$10,000.

ALL AYES.

## **DISCUSSION ITEMS**

### **8. Old Town Lofts Update [Squyres]**

Squyres discussed the weekly updates from Pacific Companies included in the board packets. The May monthly stakeholder meeting has been cancelled and a video update will be posted to social media channels. The developer has been working with the adjacent church on dust abatement.

### **9. Civic Block/Union District/Union 93 Update [Squyres]**

Squyres discussed the first ordinance reading and the forthcoming second and third ordinance readings for the new Union District including the public hearing on June 02. She also pointed the memo and other materials shared with the City Council for the board's review.

No new updates on the Union 93 block as the developer is working through the quiet title issues.

The weekly update notes for the Civic Block are included in the board packets. There will be a joint MDC and City Council meeting on July 21<sup>st</sup> in order for the staff and the developer to provide a project update.

### **10. Upcoming Committee Meetings [Squyres]**

Squyres reviewed the upcoming committee meetings.

**11. Counsel's Report [Lakey]:** Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

**12. Administrator's Report [Squyres]:** Administrator Squyres will review topics that need to be brought to the attention of the Board.

Commissioner de Weerd requested more information about the meeting with Commissioner Bernt and the City.

### **13. Chairman's Report**

Chairman Winder mentioned the forthcoming meeting with the Mayor and downtown stakeholders. Commissioner de Weerd requested an invite to the meeting for herself and other commissioners. Squyres stated she would inquire with the Mayor's office.

### **14. Public Comment**

No public comment.

### **15. Adjourn the Meeting [Winder]:**

At 4:44pm, a motion was made by Commissioner Fitzgerald and seconded by Commissioner de Weerd to adjourn the meeting.

ALL AYES.

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**Dave Winder, Chairman**