



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, September 23, 2020, 4:00pm
Meridian City Hall, Robert D. Corrie Conference Room
33 East Broadway Avenue - Meridian, Idaho

Online Option Via Zoom:

<https://us02web.zoom.us/j/88981914014?pwd=dkFzd1g5dlRlYXhFbXdYclU4TjY0dz09>

Meeting ID: 889 8191 4014

Passcode: 209107

Call-In Instructions:

Dial: (253) 215-8782

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Passcode: 209107

1. Call Meeting to Order [Winder]:

At 4:00pm, Chairman Winder called the meeting to order.

2. Roll-call Attendance [Winder]:

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|----------|------------------------------------|----------|--------------------------------|
| <u>X</u> | Dave Winder – Chairman | <u>X</u> | Dan Basalone - Member |
| <u>X</u> | Nathan Mueller– Vice-Chairman | <u>X</u> | Tammy de Weerd – Member |
| <u>O</u> | Steve Vlassek– Secretary/Treasurer | <u>O</u> | Rob McCarvel – Member |
| | | | [Arrived at 4:34pm] |
| | | <u>X</u> | Diane Bevan – Member |
| | | <u>X</u> | Treg Bernt – Member |
| | | <u>X</u> | Kit Fitzgerald - Member |
| | | <u>X</u> | Todd Lakey – Counsel |
| | | <u>X</u> | Ashley Squyres – Administrator |

ACTION ITEMS

3. Confirm the Agenda [Winder]:

A motion was made by Commissioner Fitzgerald and seconded by Commissioner Bevan to confirm the agenda.

ALL AYES.

4. Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. **Approve Minutes of the August 12, 2020 Regular Meeting**
- b. **Approve August 2020 Administrator's Report**
- c. **Approve July 2020 Financials and Notice of Bills Paid**
- d. **Approve August 2020 Financials and Notice of Bills Paid**

A motion was made by Commissioner Bevan and seconded by Commissioner de Weerd to approve the consent agenda.

ALL AYES.

5. Legislative Update [David Lehman]

David gave an overview of the interim property tax committee efforts over the course of the summer. Concerns of the committee members include transparency in taxing districts and balance forward in taxing district budgets amongst other items. David is meeting with committee members individually to help assess where legislation may go.

6. Consideration of approval of the Memorandum of Agreement for the Fiscal Year 2021 partnership with City of Meridian Parks Department to replace the historical downtown Meridian banners and corresponding resolution 20-020 [Squyres/Lakey]

Squyres reviewed the request by the Parks Department to replace some of the historical banners in downtown Meridian. A motion was made by Commissioner Fitzgerald and seconded by Commissioner de Weerd to approve the agreement in the amount of \$1,571.00

ALL AYES.

7. Consideration of approval of the Memorandum of Agreement for the Fiscal Year 2021 partnership with the City of Meridian Parks Department to replace or refurbish site furnishings in downtown Meridian and corresponding resolution 20-021 [Squyres/Lakey]

Squyres reviewed the request from the Parks Department to replace site furnishings in downtown which include tree grates, receptacles, and benches. A motion was made by Commissioner Basalone and seconded by Commissioner Fitzgerald to approve the agreement in the amount of \$3,541.

ALL AYES.

8. Consideration of approval of the Memorandum of Agreement for the Fiscal Year 2021 partnership with the City of Meridian Arts Commission for the Concerts of Broadway sponsorship and corresponding resolution 20-022 [Squyres/Lakey]

Squyres reviewed the request from the City of Meridian Arts Commission which includes a \$10,000 sponsorship for the FY21 Concerts on Broadway program. A motion was made by Commissioner Bevan and seconded by Commissioner Fitzgerald to approve the \$10,000 sponsorship.

ALL AYES.

9. Consideration of approval of the Memorandum of Agreement for the Fiscal Year 2021 partnership with the City of Meridian Arts Commissioner for the downtown art wrap project and corresponding resolution 20-023 [Squyres/Lakey]

Squyres reviewed the request from the City of Meridian Arts Commissioner for the Fiscal Year 2021 partnership for the \$4,000 sponsorship of the downtown traffic box art wraps. A motion

was made by Commissioner Fitzgerald and seconded by Commissioner Basalone to approve the \$4,000 sponsorship.

ALL AYES.

10. Consideration of approval of the Scope of Work with Eide Bailey for the Fiscal Year 2020 annual audit and corresponding resolution 20-024 [Squyres/Lakey]

Squyres reviewed the scope of work with Eide Bailey for the FY20 audit. She stated that the audit is scheduled to begin on October 26. A motion was made by Commissioner Bevan and seconded by Commissioner Fitzgerald to approve the \$14,000 scope of work.

ALL AYES.

11. Consideration of approval the FY2021 Façade Improvement Grant application and corresponding resolution 20-025 [Squyres/Lakey]

Squyres reviewed the FY21 façade improvement grant application with the board. A motion was made by Commissioner Bevan and seconded by Commissioner Fitzgerald. ALL AYES.

DISCUSSION ITEMS

12. Old Town Lofts Update [Squyres]

Squyres discussed the September 09th updated from the developer with the board.

13. Civic Block/Union District/Union 93 Update [Squyres]

Squyres provided an update on the pro-forma, ACHD right-of-way, and IHFA letter.

14. Nine Mile Floodplain Update [Squyres]

Squyres provided an update on the project.

15. Upcoming Committee Meetings [Squyres]

Squyres reviewed the upcoming committee meetings.

16. Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

17. Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

Squyres discussed the recent preapplication meeting on the Waltman property.

18. Chairman's Report

No report.

19. Public Comment

No public comment.

20. Adjourn the Meeting [Winder]:

At 4:47pm, a motion was made by Commissioner Bernt and seconded by Commissioner Fitzgerald to adjourn the meeting.

ALL AYES.

Dave Winder, Chairman