



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, July 28, 2021, 4:00pm
Meridian City Hall, Robert Corrie Conference Room
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Winder]:

Chairman Winder called the meeting to order at 4:00pm.

2. Roll-call Attendance [Winder]:

<u>X</u>	Dave Winder – Chairman	<u>X</u>	Dan Basalone - Member
<u>X</u>	Nathan Mueller– Vice-Chairman	<u>X</u>	Tammy de Weerd – Member
<u>O</u>	Steve Vlassek– Secretary/Treasurer	<u>X</u>	Rob McCarvel – Member
		<u>X</u>	Diane Bevan – Member
		<u>X</u>	Treg Bernt – Member
		<u>X</u>	Kit Fitzgerald - Member
		<u>X</u>	Todd Lakey – Counsel
		<u>X</u>	Ashley Squyres – Administrator

ACTION AND DISCUSSION ITEMS

3. Action Item: Confirm the Agenda [Winder]:

A motion was made by Commissioner McCarvel and seconded by Commissioner Fitzgerald to confirm the agenda.

ALL AYES.

4. Action Item: Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the June 23, 2021 Regular Meeting**
- b. Approve June 2021 Financials and Notice of Bills Paid**
- c. Approve June 2021 Administrator’s Report**

A motion was made by Commissioner Bevan and seconded by Commissioner McCarvel to approve the consent agenda.

ALL AYES.

5. Action Item: Consideration of approval of the scope of work approving legislative services for the 2021 Interim Property Tax Committee process and corresponding resolution 21-031 [Squyres]

Squyres introduced the topic to the board. The interim committee is slated to begin in August 2021. The scope of work would cover these meetings that could occur through the end of the calendar year. The consultant's rate of \$2500 remains unchanged. A motion was made by Commissioner Fitzgerald and seconded by Commissioner Bernt to approve the scope of work.

ALL AYES.

6. Action Item: Consideration of approval of the scope of work for Forsgren Associates related to the completion of the construction design for the Nine Mile floodplain design and corresponding resolution 21-032 [Squyres]

Squyres reviewed the memo created for the recent joint MDC and City Council leadership meeting and the status of the project, along with the proposed next steps. The scope of work in front of the board would allow for the creation of the current construction plans which are at 30% to be completed. This would allow the chances of being funded through the FEMA grant in the next grant cycle to be much greater and would allow MDC to begin negotiations with UPRR as UPRR will not review until plans are 100% complete. As the cost of the project is a concern for the board, the city is willing to discuss a joint partnership if the project is not selected in the next round of FEMA grants. A motion was made by Commissioner Mueller and seconded by Commissioner Basalone to approve the scope of work in the amount of \$243k.

ALL AYES.

7. Discussion and Possible Action Item: Consideration and possible action on the proposed FY2022 budget and public comment on the proposed budget. Scheduling of the public hearing [Squyres]

Squyres presented the draft budget to the board. Commissioner Basalone stated he would like to extend the contracts of legal counsel and the administrator until the end of the downtown district and would like to offer compensation increases to both. Discussion ensued and the board directed legal counsel and Squyres to increase the administrator's line item to \$130k and the legal counsel line item to \$70k in the draft budget and to bring back formal proposals for each position. A motion was made by Commissioner Basalone and seconded by Commissioner Bevan to approve the draft budget for public hearing on August 11, 2021.

ALL AYES.

8. Discussion Item: MDC Projects Update [Squyres]

Squyres provided an update on the Union 93, Keller Associates, Old Town Lofts, and the Civic Block.

9. Discussion Item: Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

Legal Counsel discussed a potential conflict with Elam and Burke due to their representation of MDC on the new URDs and their representation of a client that may be submitting a response to the open RFP. The board discussed and did not believe a conflict existed.

10. Discussion Item: Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

11. Discussion Item: Chairman's Report

No report.

12. Public Comment

No public comment.

13. Adjourn the Meeting [Winder]:

At 5:38pm, a motion was made by Commissioner Bernt and seconded by Commissioner Fitzgerald to adjourn the meeting.

ALL AYES.

Dave Winder, Chairman