



**MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, August 28, 2024, 4:00PM
Meridian City Hall, City Council Conference Room
33 East Broadway Avenue - Meridian, Idaho**

1. Call Meeting to Order [Winder]:

At 4:00PM, Chairman Winder called the meeting to order.

2. Roll-call Attendance [Winder]:

<u>X</u>	Dave Winder – Chairman	<u>X</u>	Dan Basalone - Member
<u>O</u>	Nathan Mueller– Vice-Chairman	<u>O</u>	Diane Bevan – Member
<u>X</u>	Steve Vlassek– Secretary/Treasurer	<u>X</u>	Rob McCarvel – Member
		<u>X</u>	Kit Fitzgerald – Member
		<u>X</u>	Brad Hoaglun – Member
		<u>O</u>	Robert Simison – Member
		<u>X</u>	Todd Lakey – Counsel
		<u>X</u>	Ashley Squyres – Administrator

ACTION AND DISCUSSION ITEMS

3. Action Item: Confirm the Agenda [Winder]:

A motion was made by Commissioner McCarvel and seconded by Commissioner Hoaglun to confirm the agenda.

ALL AYES.

4. Action Item: Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the August 14, 2024 Regular Meeting**
- b. Approve July 2024 Financials and Notice of Bills Paid**

A motion was made by Commissioner McCarvel and seconded by Commissioner Fitzgerald to approve the consent agenda.

ALL AYES.

5. Action Item: Public hearing and consideration of approval on the proposed FY2025 budget and corresponding resolution 24-015 [Winder]

Chairman Winder opened the public hearing. Squyres reviewed the proposed FY25 budget with the board. There was no public testimony. Chairman Winder closed the public hearing. A motion was made by Commissioner Basalone and seconded by Commissioner Vlassek to approve the FY25 budget.

ALL AYES.

6. Presentation and Discussion Item: Destination: Downtown Master Plan Update Presentation by Vitruvian Planning [Chris Danley]

Chris Danley of Vitruvian Planning presented an overview of the final draft of Destination: Downtown. Discussion was had amongst the board. Squyres and Chris Danley outlined next steps with the City.

7. Potential Action Item: Consideration of approval of the Destination: Downtown Update and corresponding resolution 24-016 [Winder]

A motion was made by Commissioner Fitzgerald and seconded by Commissioner McCarvel to approve the adoption of the Destination: Downtown master plan update.

ALL AYES.

8. Action Item: Consideration of approval of the contract addendum with Vitruvian Planning and corresponding resolution 24-017 [Squyres]

Squyres presented the item to the board and reiterated the next steps for Destination: Downtown. A motion was made by Commissioner Hoaglund and seconded by Commissioner Basalone to approve the contract addendum in the amount of \$34,722.

ALL AYES.

9. Action Item: Consideration of approval of the scope of work for Primus Policy for legislative services for September 2024 through end of the 2025 legislative session and corresponding resolution 24-018 [Squyres]

Squyres introduced the item to the board. A motion was made by Commissioner Fitzgerald and seconded by Commissioner McCarvel to approve the scope of work in the amount of \$3,500 per month from September 2024 to the end of the legislative session.

ALL AYES.

10. Action Item: Executive Session pursuant to Idaho Code Section 74-206(1)(c) to consider acquiring an interest in real property which is not owned by a public agency.

A motion was made by Commissioner Hoaglund and seconded by Commissioner Fitzgerald to enter into Executive Session.

ALL AYES.

A motion was made by Commissioner Hoaglund and seconded by Commissioner Basalone to exit from Executive Session.

ALL AYES.

No decisions were made.

11. MDC Project Updates [Squyres]

Squyres provided an update on Union 93.

12. Discussion Item: Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

13. Discussion Item: Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

Squyres discussed modifications to the meeting schedule for the first meetings of September and October.

14. Discussion Item: Chairman's Report

Chairman Winder informed the board that Commissioner Bevan has resigned from the board. Councilman Doug Taylor will be joining the board in September.

15. Public Comment

No public comment.

16. Adjourn the Meeting [Winder]:

At 5:41PM, a motion was made by Commissioner McCarvel and seconded by Commissioner Vlassek to adjourn the meeting.

ALL AYES.

Dave Winder, Chairman