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MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, December 11, 2024, 7:30AM
Meridian City Hall, City Council Conference Room
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Winder]:

Chairman Winder called the meeting to order at 7:30AM.

2. Roll-call Attendance [Winder]:

X	Dave Winder – Chairman	X	Dan Basalone - Member
O*	Nathan Mueller– Vice-Chairman	X	Doug Taylor – Member
X	Steve Vlassek– Secretary/Treasurer	X	Rob McCarvel – Member
		X	Kit Fitzgerald – Member
		X	Brad Hoaglun – Member
		O	Robert Simison – Member
		X	Todd Lakey – Counsel
		X	Ashley Squyres – Administrator

*Arrived at 7:32AM

ACTION AND DISCUSSION ITEMS

3. *Action Item:* Confirm the Agenda [Winder]:

A motion was made by Commissioner McCarvel and seconded by Commissioner Hoaglun to confirm the agenda.

ALL AYES.

4. *Action Item:* Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

a. **Approve Minutes of the October 23, 2024 Regular Meeting**
b. **Approve Minutes of the November 05, 2024 Special Meeting**
c. **Approve October 2024 Administrator's Report**
d. **Approve November 2024 Administrator's Report**

A motion was made by Commissioner Basalone and seconded by Commissioner Fitzgerald to approve the consent agenda.

ALL AYES.

5. *Presentation:* Fiscal Year 2024 Financial Audit review by Eide Bailley [Eide Bailley]

Kevin Smith reviewed the FY24 audit findings with the board. He stated that MDC had a clean audit and clean opinion.

6. *Action Item:* Consideration of approval of the Fiscal Year 2024 Financial Audit and corresponding resolution 24-024 [Winder]

A motion was made by Commissioner Fitzgerald and seconded by Commissioner Vlassek to approve the FY24 audit.

ALL AYES.

7. *Action Item:* Consideration of approval of the time extension request for the Loose Screw façade improvement subrecipient agreement to January 31, 2025 [Squyres]

Squyres reviewed the time extension request with the board. A motion was made by Commissioner Fitzgerald and seconded by Commissioner McCarvel to approve the time extension request to January 31, 2025.

ALL AYES.

8. *Action Item:* Consideration of approval of the reimbursement for the façade improvement for Alexis Kilgore at 1105 North Meridian Road and corresponding resolution 24-025 [Squyres]

Squyres reviewed the request with the board for the reimbursement of the approved improvements in the amount of $15,375. A motion was made by Commissioner Hoaglun and seconded by Commissioner Vlasske to approve the reimbursement.

ALL AYES WITH THE EXCEPTION OF COMMISSIONER TAYLOR WHO VOTED NAY.

9. *Action Item:* Consideration of approval of the FY25 Façade Improvement Grant Application and corresponding resolution 24-026 [Squyres]

Squyres presented the updated FY25 application to the board. A motion was made by Commissioner Fitzgerald and seconded by Commissioner Basaone to approve the FY25 grant application.

ALL AYES.

10. *Action Item:* Consideration of approval of the FY25 Concerts on Broadway partnership with the City of Meridian and corresponding resolution 24-027 [Squyres]

Squyres introduced the topic to the board. A motion was made by Commissioner Taylor and seconded by Commissioner McCarvel to approve the $10,000 financial partnership with the City of Meridian for the Concerts on Broadway program.

ALL AYES.

11. *Action Item:* Consideration of approval of the winter services contract with PC Maintenance for the snow removal of the COMPASS/VRT and Masonic Lodge parking lots during the winter of 2024-2025 and corresponding resolution 24-028 [Squyres]

Squyres presented the item to the board. A motion was made by Commissioner Basalone and seconded by Commissioner Vlassek to approve the winter services contract with PC Maintenance.

ALL AYES.

12. Executive Session pursuant to Idaho Code Section 74-206(1)(c) to consider acquiring an interest in real property which is not owned by a public agency.

A motion was made by Commissioner Fitzgerald and seconded by Commissioner McCarvel to go into executive session pursuance to Idaho Code Section 74-206(1)(c).

ALL AYES.

A motion was made by Commissioner Hoaglun and seconded by Commissioner Basalone to come out of executive session.

ALL AYES.

13. MDC Project Updates [Squyres]

Squyres provided updates on the following projects: Union 93 and Destination: Downtown.

14. *Discussion Item:* Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

Counsel Lakey discussed the OPA tied to Union 93 and the pros and cons to potentially transferring.

15. *Discussion Item:* Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

16. *Discussion Item:* Chairman's Report

Chairman Winder reminded the board that there is no second meeting in December.

17. Public Comment

No public comment.

18. Adjourn the Meeting [Winder]:

At 8:31AM, a motion was made by Commissioner Taylor and seconded by Commissioner McCarvel to adjourn the meeting.

ALL AYES.

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Dave Winder, Chairman