



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, September 24, 2025, 4:00PM
Meridian City Hall, City Council Conference Room
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Winder]:

Chairman Winder called the meeting to order at 4:01PM.

2. Roll-call Attendance [Winder]:

X	Dave Winder – Chairman	X	Dan Basalone - Member
O	Nathan Mueller– Vice-Chairman	X	Doug Taylor – Member
X	Steve Vlassek– Secretary/Treasurer	X	Rob McCarvel – Member
		O	Kit Fitzgerald – Member
		X	Brad Hoaglun – Member
		O	Robert Simison – Member
		X	Todd Lakey – Counsel
		X	Ashley Squyres – Administrator

ACTION AND DISCUSSION ITEMS

3. Action Item: Confirm the Agenda [Winder]:

A motion was made by Commissioner Basalone and seconded by Commissioner McCarvel to confirm the agenda.

ALL AYES.

4. Action Item: Approve Consent Agenda [Winder]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the September 10, 2025 Regular Meeting**
- b. Approve August 2025 Financials and Notice of Bills Paid**

A motion was made by Commissioner Basalone and seconded by Commissioner Vlassek to approve the consent agenda.

ALL AYES.

5. Action Item: Consideration of a recommendation to the City of Meridian regarding the alternative parking request for 914 East Second Street [Parking Committee]

This item was tabled until an October meeting.

6. Action Item: Consideration of an Owner Participation Agreement for Promenade Cottages and corresponding resolution 25-017 [Lakey]

This item was tabled until an October meeting.

7. Action Item: Consideration of approval of the FY2026 Cooperative Agreement with Valley Regional Transit and corresponding resolution 25-018 [Squyres]

This item was tabled until Squyres can meet with Elaine Clegg at VRT.

8. Action Item: Consideration of approval of the FY2025 Audit Scope of Work with Eide Bailey and corresponding resolution 25-019 [Squyres]

Squyres introduced the topic. A motion was made by Commissioner Vlassek and seconded by Commissioner McCarvel to approve the FY25 audit scope of work in the amount of \$18,250.

ALL AYES.

9. Action Item: Consideration of approval of a cost-of-living increase per the master contract for AF Public Solutions, LLC in FY2026 and corresponding resolution 25-020 [Winder]

Winder introduced the topic. A motion was made by Commissioner Basalone and seconded to Commissioner Hoaglun to increase AF Public Solution's contract by 3% beginning in FY26.

ALL AYES.

10. Consideration of approval of the FY26 Façade Improvement Grant Application and corresponding resolution 25-021 [Squyres]

Squyres introduced the topic. A motion was made by Commissioner Hoaglun and seconded by Commissioner McCarvel to approve the FY26 façade improvement grant application.

ALL AYES.

11. MDC Project Updates [Squyres]

Squyres provided updates on Union 93; signage for the COMPASS/VRT parking lot; and Destination: Downtown.

12. Executive Session pursuant to Idaho Code Section 74-206(1)(c) to consider acquiring an interest in real property which is not owned by a public agency.

A motion was made by Commissioner Taylor and seconded by Commissioner Hoaglun to enter into executive session pursuant to section 74-206(1)(c).

ALL AYES.

A motion was made by Commissioner Basalone and seconded by Commissioner McCarvel to come out of executive session.

ALL AYES.

No decisions were made.

13. Action Item: Consideration of approval of the scope of work for an appraisal of Project E with Idaho Commercial Appraisal and corresponding resolution 25-022 [Winder/Squyres]

This item was not discussed.

14. Action Item: Consideration of approval of the scope of work for an appraisal of Project M with Idaho Commercial Appraisal and corresponding resolution 25-023 [Winder/Squyres]

This item was not discussed.

15. Discussion Item: City Council Liaison Report [Taylor/Simison]: Representatives who sit on the Meridian City Council will review topics that need to be brought to the attention of the Board.

Commissioner Taylor discussed Destination: Downtown.

16. Discussion Item: Counsel's Report [Lakey]: Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

17. Discussion Item: Administrator's Report [Squyres]: Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

18. Discussion Item: Chairman's Report

No report.

19. Public Comment

No public comment.

20. Adjourn the Meeting [Winder]:

At 9:37AM, a motion was made by Commissioner McCarvel and seconded by Commissioner Basalone to adjourn the meeting.

ALL AYES.

Dave Winder, Chairman

All materials presented at public meetings shall become the property of the MDC.

Anyone desiring accommodation for disabilities related to documents and /or hearings, please contact the Meridian City Clerk's Office at 888-4433 at least 48 hours prior to the public meeting.