



**MEETING MINUTES**  
**MEETING OF THE BOARD OF COMMISSIONERS**  
**Wednesday, February 24, 2016, 4:00pm**  
**Meridian City Hall, Public Works Training Room, Second Floor**  
**33 East Broadway Avenue - Meridian, Idaho**

**1. Call Meeting to Order [Escobar]:**

At 4:03pm, Chairman Escobar called the meeting to order.

**2. Roll-call Attendance [Escobar]:**

<u>X</u>	Jim Escobar – Chairman	<u>X</u>	Keith Bird – Member
<u>X</u>	Dan Basalone – Vice-Chairman	<u>X</u>	Kit Fitzgerald – Member
<u>O</u>	Dave Winder– Secretary/Treasurer	<u>O</u>	Callie Zamzow – Member [Arrived at 4:08pm]
		<u>X</u>	Tammy de Weerd – Member
		<u>X</u>	Eric Jensen – Member [Left at 4:59pm]
		<u>O</u>	Calvin Barrett – Member
		<u>X</u>	Todd Lakey – Counsel [Arrived at 4:53pm]
		<u>X</u>	Ashley Squyres – Administrator

**3. Confirm Agenda [Escobar]:**

A motion was made by Commissioner Bird and seconded by Commissioner Basalone to confirm the agenda with the removal of Item 4B.

ALL AYES.

**4. Approve Consent Agenda [Escobar]:** These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of the February 09, 2016 Special Meeting**
- b. Approve Minutes of the February 09, 2016 Joint Meeting**
- c. Approval January 2016 Financials and Notice of Bills Paid**

A motion was made by Commissioner Bird and seconded by Commissioner Jensen to approve the amended consent agenda.

ALL AYES.

## **ACTION AND PRESENTATION ITEMS**

### **5. Legislative Update [Scott Turlington]**

Scott reviewed the latest draft with the board, which included the following:

- \*Election of a board is an option a city council can pick for their board at the time of the URA creation.
- \*A city council cannot make up the majority of an URA board.
- \*Board members must be a resident of the county.
- \*Board members must disclose any interest in property within the district boundary.
- \*If the URD plan is amended, the base value of the district will reset with the following exemptions:
  - \*The modification is due to a technical change.
  - \*The modification is to allow for the accommodation of the one-time annexation as allowed by statute.
  - \*The modification is due to deannexation of property.
  - \*The modification is due to an unanticipated economic development opportunity.
- \*Bond counsel is comfortable with the language.
- \*Excess revenue with reset will be divided out to taxing entities.
- \*There will be a creation of a central registry with the State Tax Commission.
- \*Any TIF dollars used on a public building that equal over 50% of the cost of the building and is over \$1-million must be subject to a public vote. The vote must pass by a margin of 55% or greater.
- \*The print hearing is anticipated to occur late this week.

### **6. Discussion regarding the signage requirement associated with The Human Bean Conditional Use Permit at the SW Corner of Meridian Road and Cherry Lane [Travis Stroud]**

Squyres reviewed the signage requirement placed upon The Human Bean by the Meridian Planning and Zoning Commission that is tied to the temporary occupancy permit for the business. She discussed the recommendation of the Wayfinding and Signage Committee to commit to working with the property owner towards future art or signage at the corner however, there were not dollars allocated in this fiscal year's budget to do so. Squyres stated that the City of Meridian would like a letter to this effect in order to give the owner a permanent certificate of occupancy. The owner of the business, Travis Stroud, discussed his commitment to work with MDC in the future. A motion was made by Commissioner Basalone and seconded by Commissioner Jensen to direct Squyres to write a letter to the City of Meridian stating MDC's intent to work with the property owner in the future.

ALL AYES.

### **7. Consideration of the Downtown Business Association Idaho Avenue Partnership Request and Corresponding Resolution 16-010 [Meridian DBA]**

Marty Shindler presented the updated project details to the board and discussed the additional requirements placed by the Meridian City Council that were not reflected on the plan. Counsel Lakey reviewed the agreement with the MDBA that states that if the City/MDC purchase the flower pots and the planting materials, the MDBA will maintain throughout the summer months. A motion was made by Commissioner Jensen and seconded by Commissioner Zamzow to approve the partnership request with the MDBA.

ALL AYES.

**8. Consideration of the MOA with the City of Meridian for the Cost-Sharing of the Idaho Avenue Partnership and Corresponding Resolution 16-011 [Lakey]**

Counsel Lakey reviewed the Memorandum of Agreement [MOA] outlining the Idaho Avenue project cost-sharing with the City of Meridian. The agreement states that the total project shall not exceed \$24,000 with each entity equally splitting the costs. A motion was made by Commissioner Fitzgerald and seconded by Commissioner Bird to approve the agreement.

ALL AYES.

**9. Election of Officers and Corresponding Resolution 16-012 [Escobar]**

Chairman Escobar opened up nominations for the MDC officer positions that which will commence February 24, 2016 through February 2017. Upon a brief discussion, it was determined that the board would like to see the current officers remain in office. Given this discussion and accepting these nominations, the following motions were made:

A motion was made by Commissioner Bird and seconded by Commissioner Fitzgerald to appoint Commissioner Escobar as the MDC Board Chairman.

ALL AYES.

A motion was made by Commissioner Jensen and seconded by Commissioner Bird to appoint Commissioner Basalone as the MDC Vice-Chairman.

ALL AYES.

A motion was made by Commissioner Jensen and seconded by Commissioner Bird to appoint Commissioner Winder as the MDC Secretary/Treasurer.

ALL AYES.

**DISCUSSION ITEMS**

**10. Steering Committee Update [Escobar]**

Chairman Escobar updated the board on the most recent steering committee meeting and discussed the on-going polling effort for the multi-purpose center project.

**11. Downtown Parking, Transportation and Streetscape Committee Update [Basalone]**

Commissioner Basalone provided an update on the most recent committee meeting. A discussion was had regarding enforcement of downtown parking. It was determined that Squyres will invite Meridian Code Enforcement and members of the MDBA to discuss downtown parking and what actions should be taken moving forward.

**12. Upcoming Committee Meetings [Squyres]**

Squyres reviewed the upcoming committee meetings with the board.

**13. Counsel's Report [Lakey]:** Counsel Lakey will review legal topics that need to be brought to the attention of the Board.

No report.

**14. Administrator's Report [Squyres]:** Administrator Squyres will review topics that need to be brought to the attention of the Board.

No report.

**15. Chairman's Report**

No report.

**16. Public Comment**

No public comment.

**17. Adjourn the Meeting [Escobar]:**

At 5:11pm, a motion was made by Commissioner Bird and seconded by Commissioner Fitzgerald to adjourn the meeting.

ALL AYES.

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Jim Escobar, Chairman