



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, August 14, 2013, 7:30am
Meridian City Hall North Conference Room
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Pipal]:

Chairman Pipal called the meeting to order at 7:32am.

2. Roll-call Attendance [Pipal]:

<u>X</u>	Julie Pipal – Chairman	<u>X</u>	Keith Bird – Member
<u>X</u>	Jim Escobar – Vice-Chairman	<u>X</u>	Luke Cavener – Member
<u>O</u>	Dan Basalone– Secretary/Treasurer	<u>X</u>	Dave Winder – Member
		<u>O</u>	Tammy de Weerd – Member [Arrived at 7:34am]
		<u>O</u>	Eric Jensen – Member
		<u>O</u>	Kit Fitzgerald – Member
		<u>X</u>	Todd Lakey – Counsel
		<u>X</u>	Ashley Ford – Project Manager

3. Confirm Agenda [Pipal]:

A motion was made by Commissioner Escobar and seconded by Commissioner Winder to confirm the agenda.

ALL AYES.

4. Approve Consent Agenda [Pipal]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of July 24, 2013 Regular Meeting**
- b. Accept Project Manager’s Report**

A motion was made by Commissioner Escobar and seconded by Commissioner Winder to approve the consent agenda.

ALL AYES.

ACTION ITEMS

5. FY2014 Budget Worksession [Pipal/Ford]

Ford walked the board through the following items: the FY2013 actuals to-date, the anticipated FY2013 carryover of \$350,000-\$400,000 based upon projections, the list of capital improvement projects and outstanding discussion items, the historical lighting cost estimate for the rebuild of the Meridian Road interchange, the proposed streetscape numbers for two blocks of Main Street and three blocks of Pine and the more refined ask from the Treasure Valley Children's Theatre.

The board then discussed the following items that were not discussed at the previous Worksession in depth and in some cases made the recommendations to include, or not, into the FY2014 budget:

- *Downtown Parking Improvements: \$40,000 for general parking needs in downtown. No dollars are being set aside for land acquisition until a master parking plan is created.
- *Streetscape Improvements: \$130,000 to finish out both sides of Main Street between Broadway and Pine minus the historical lighting and including two center islands aligning with mid-block alleyways.
- *Signage and Wayfinding: \$50,000 including entrance banners on Main Street.
- *Building Improvements: \$80,000 for needed tenant improvements for the building if a prospective building leasee is identified.

A motion was made by Commissioner Bird and seconded by Commissioner Escobar to approve the draft FY2014 for publication.

ALL AYES.

6. Discussion of and potential creation of new MDC committees [Ford]

This item was moved to the August 28, 2013 board meeting.

7. Discussion of and potential decision to move forward on an RFP for land brokerage services [Ford]

This item was moved to the August 28, 2013 board meeting.

DISCUSSION ITEMS

8. Update on 713 North Main Street negotiations [Fitzgerald]

Ford stated that she had nothing further beyond what was discussed in the budget Worksession.

9. Downtown Parking Committee Update [Escobar]

Commissioner Escobar stated that she had nothing further beyond what was discussed in the budget worksession.

10. Wine Cooperative Committee Update [de Weerd]

Commissioner de Weerd stated that she had nothing further beyond what was discussed in the budget worksession.

11. Façade Improvement Committee Update [Bird]

Commissioner Bird discussed the meeting notes found in the packet and that the committee would be focusing efforts on Idaho Avenue.

12. Upcoming Committee Meetings [Ford]

Ford reviewed the upcoming committee meetings with the board.

13. Counsel's Report [Lakey]: Counsel Lakey will review legal or legislative topics that need to be brought to the attention of the Board.

Counsel Lakey had nothing further.

14. Project Manager's Report [Ford]: Project Manager Ford will review topics that need to be brought to the attention of the Board.

Ford reminded the board that the special meeting for August 21 was cancelled and the budget meeting will occur after the regular board meeting on August 28 at 5:30pm.

15. Chairman's Report

No report given.

16. Public Comment

17. Executive Session per Idaho State Code 67-2345: The Board may go into executive session pursuant to Idaho Code Section 67-2345 with the specific applicable code subsection cited as part of the motion to go into executive session.

18. Adjourn the Meeting [Pipal]:

At 9:37am a unanimous motion was made to adjourn the meeting.

ALL AYES.

Julie Pipal, Chairman