



**MERIDIAN**  
development corp.  
REVIVE • RENEW • REDEFINE

104 E Fairview Ave  
#239  
Meridian, ID 83642  
208.477.1632  
www.meridiandevlopmentcorp.com

**DOWNTOWN PARKING, TRANSPORTATION AND STREETScape  
SUBCOMMITTEE MEETING MINUTES  
March 16, 2016 at 4pm  
Meridian City Hall, City Council Conference Room**

Attendees: Ashley Squyres, Dan Basalone, Keith Bird, Joe Kozlowski, Matt Parsons, Tammy de Weerd, Rhonda Jalbert, David Ballard, Caleb Hood and Marty Schindler

**1. Downtown Parking Enforcement Discussion [Matt Parsons]**

Matt discussed the ongoing downtown parking enforcement efforts by the Meridian Police Department. Items that he shared with the committee:

- Those who are enforcing parking also handle other code enforcement duties in and around downtown Meridian. These duties include: weeds, graffiti, abandoned cars, sheds in front yards, etc.
- There are five officers who rotate duties for downtown Meridian, although they have been down an officer for the past few months but that will be rectified soon. Once the fifth officer is in place, there will be an all-day downtown presence. The new officer will also attend MDBA meetings.
- In 2013: There were 753 code enforcement cases for downtown Meridian.
- In 2014: There were 1,087 code enforcement cases for downtown Meridian.
- In 2015: There were 991 code enforcement cases for downtown Meridian.
- Code enforcement may not be seen as often but an officer is in downtown Meridian once or twice a day.
- For parking enforcement, the method of enforcement is archaic and time-consuming because the officers park vehicle tires with chalk.
- Parking citations = \$15 for normal violations and \$100 for handicapped parking violations. If the fines are higher, there is a concern this will deter people from visiting downtown Meridian.

**2. CDBG Grant Money Discussion [Sean Kelly]**

Sean was unable to attend due to illness.

**3. Pine Avenue Update [Justin Lucas]**

Justin was unable to attend due to a work conflict.

**4. Idaho Avenue Update [Caleb Hood]**

Caleb met with Marty Schindler and Keith Watts in the city's purchasing department to discuss the procurement process for Idaho Avenue. The project will go out to bid once all of the

specifications are determined. Caleb will hold a pre-bid meeting. The goal is to have the project in place before Dairy Days which is the third week of June.

#### **5. Bike Map Review/Discussion [Justin Lucas]**

Ashley discussed the bike map details with the committee and asked for direction so to procure a scope of work to make modifications to the map. The committee determined they would like the following on the map:

- The goal is to have a foldout map and an electronic map for agency websites.
- One side of the map will show the entire city.
- The other side of the map will show the district boundary along with iconic destinations.
- Would like to incorporate the city's pathway plan into the map as well.
- The title of the map should read "All roads or paths lead to downtown"
- Contact Walt Satterfield at COMPASS for destination mapping.
- Contract Parks and Recreation for pathway mapping.
- Ashley to work with the designer to create a scope of work.