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**DOWNTOWN PARKING, TRANSPORTATION AND STREETScape SUBCOMMITTEE
MEETING MINUTES**

November 16, 2016 at 4pm

Meridian City Hall, City Council Conference Room

Attendees: Ashley Squyres, Keith Bird, Dan Basalone, Tom Baker, Linea Williams, Justin Lucas, Marty Shindler, Brian McClure, Rhonda Jalbert, Caleb Hood, Sean Kelly, Cody Homan and Mike Barton

1. Downtown Code Enforcement Update [Meridian Police]

Tom Baker and Linea Williams introduced themselves to the committee. They will be representing code enforcement moving forward. Tom discussed that staffing is down and their plans on addressing until hires are made and training is completed.

2. Main Street Parking Between Broadway and Zamzow's Mill [Mayor de Weerd]

Tom spoke to this issue as well. He met with the Mayor's Chief of Staff and Matt Parsons. They will be reducing the parking on the west side of Main Street between South Broadway and the alleyway by two spaces. In addition, both sides of Main Street between UPRR and South Broadway will now be two-hour parking. Tom will meet with ACHD to move this forward.

3. Pine Avenue Update [Cody/Justin]

Cody discussed that the 99% plans are complete. The right-of-way construction staking is being coordinated and ACHD is working with NMID on irrigation coordination. Bids for the project will be in October 2017.

4. Additional Pine Avenue Landscape Considerations [Mike Barton]

Mike Barton presented the landscape estimates to the committee. There was confusion regarding the numbers as it was thought by members of the MDC staff and board, including some city staff, that the ACHD estimates included the basic landscaping for topsoil and trees. Unfortunately, it did not. The ACHD numbers only included the replacement of topsoil for the existing landscaping, not for the new portions. This is concerning as this will be additional funds needed for the project. Based on the estimates from The Land Group, MDC will need to budget an additional \$135k in FY18 to cover this cost.

In addition, conversations have been had regarding making additional hardscape improvements to East Second and East Third Street at the bulb-outs. This would include additional pavers, flower pots, irrigation which would be an additional \$147k beyond the basic landscaping of \$135k cited above.

Mike will attend the board meeting in December to discuss this with the board. At this time,

the committee did not appear to be warm to the idea of the additional improvements to the bulb-outs.

5. 2.5-Street Discussion [Sean Kelly]

ACHD scoped the project for the eastern-side of East 2.5-Street at approximately \$390k, not including utility relocation. If ACHD were to do the project, then the utility companies would be responsible for moving their respective infrastructure. If the City or MDC were to do the project, then these agencies would have to pay for the relocation, which could easily double the costs. ACHD will not accept HUD CDBG dollars so they cannot take the lead on the project. The west side of East 2.5-Street has been estimated at \$216k.

Sean and Ashley to meet to discuss where the CDBG dollars could be used if not for 2.5-Street. It would be best to use the CDBG dollars for design and MDC dollars for the infrastructure. This would allow avoidance of paying Davis-Bacon wages.

Sean also provided a quick update on the Slum and Blight plan, which hopefully will be completed in March 2017.

6. Historical Lighting Discussion [All]

Ashley updated the committee on the lighting discussion for the next phase of Main Street that was had with the board last week. Committee members, particularly Keith and Dan, believe it is important to move forward with the design of the next phase of Main Street and a separate discussion could be had in the future regarding adding Broadway and Idaho into the overall historical lighting master plan.

7. VRT Update [Tod]

Rhonda Jalbert will be replacing Tod again on this committee. She provided an update on the Main Street Station in downtown Boise. There will also be a mobile app available to users in January.

