



MEETING MINUTES
MEETING OF THE BOARD OF COMMISSIONERS
Wednesday, March 27, 2013, 4:00pm
Meridian City Hall North Conference Room
33 East Broadway Avenue - Meridian, Idaho

1. Call Meeting to Order [Pipal]:

Chairman Pipal called the meeting to order at 4:02pm.

2. Roll-call Attendance [Pipal]:

<u>X</u>	Julie Pipal – Chairman	<u>X</u>	Keith Bird – Member
<u>O</u>	Jim Escobar – Vice-Chairman	<u>X</u>	Luke Cavener – Member
<u>X</u>	Dan Basalone– Secretary/Treasurer	<u>O</u>	Dave Winder – Member
		<u>X</u>	Tammy de Weerd – Member
		<u>X</u>	Eric Jensen – Member
		<u>X</u>	Kit Fitzgerald – Member
		<u>X</u>	Todd Lakey – Counsel
			Ashley Ford – Project Manager

3. Confirm Agenda [Pipal]:

A motion was made by Commissioner de Weerd and seconded by Commissioner Bird to confirm the agenda.

ALL AYES.

4. Approve Consent Agenda [Pipal]: These items will be approved by a single vote unless a Board member requests to remove an item for specific discussion and/or action.

- a. Approve Minutes of March 13, 2013 Regular Meeting**
- b. Accept Treasurer’s Report, February 2013 Financials and Notice of Bills Paid**

A motion was made by Commissioner Bird and seconded by Commissioner Jensen to approve the consent agenda.

ALL AYES.

PRESENTATION

5. Downtown Meridian Streetscape Presentation by Brian McClure, City of Meridian

A presentation was made by Brian McClure and Caleb Hood of the city's Planning and Development Services Department on the on-going streetscape planning efforts, why these efforts are needed and the process thus far. Brian discussed three cross-section examples and the concept of ultimate build out. The overall public involvement schedule was discussed with MDC committing to providing the city a list of specific names and addresses who should be engaged.

ACTION ITEMS

6. Approval of Disposal of Real Property Policy and Corresponding Resolution 13-008 [Lakey]

A motion was made by Commissioner Bird and seconded by Commissioner Jensen to bring back the disposal of real property policy and resolution 13-008 back to the April 10, 2013 meeting and to bring forth a draft RFP for 703 North Main Street.

ALL AYES.

7. Approval of final aluminum banner design for banners along Main Street [Jensen]

Commissioner Jensen presented the final aluminum banner design to the board and explained the last modifications. A motion was made by Commissioner Jensen and seconded by Commissioner de Weerd to approve the final design and authorized Project Manager Ford to place the order with Lytle Signs.

ALL AYES.

DISCUSSION ITEMS

8. Downtown Parking Update [Ford]

Project Manager Ford reminded the board that the committee will be meeting Monday, April 01 and that concept plans for South Broadway Avenue and for the public parking will be provided on April 05 by Forsgren Associates. Ford also updated the board on on-going discussions with Gary Benoit and his concerns with the downtown parking master plan.

9. Wine Cooperative Committee Update [Fitzgerald]

Commissioner Fitzgerald discussed the most recent wine cooperative committee meeting. She mentioned that she will have numbers from the wineries by the next meeting and that it was determined that the management company for the wineries would need to be a for-profit company. Counsel Lakey stated that based upon the for-profit status, if the cooperative were to want to utilize the 713 North Main Street building, an RFP process would need to be utilized. Counsel Lakey further cautioned communications with the wineries so as to not prejudice. Commissioner Bird requested clarification as to whether or not MDC could lose its tax-exempt status with a for-profit group occupying the building. Counsel Lakey will do further research.

10. Split Corridor Phase II Update [Ford]

Project Manager Ford discussed the recent town hall meeting and the highlights of the meeting which included the project being on-schedule, the irrigation lines being completed, the /Pine intersection being closed through April 01, the continued construction of the Meridian/Cherry and Main/Cherry intersections, the UPRR crossing in mid-April and the status of cash mobs.

11. Bank/Ground Floor Committee Update [Basalone]

Discussed with Item #6

12. Meridian Downtown Partnership Committee Update [de Weerd]

Commissioner de Weerd discussed the topics outlined in the meeting minutes in the board packets which included an update on the Chamber ad-hoc committee, downtown parking efforts, streetscape and façade improvement, a centralized calendar, wayfinding and signage and the wine cooperative.

13. Upcoming Committee Meetings [Ford]

Project Manager Ford outlined the upcoming committee meetings for the board.

14. Counsel's Report [Lakey]: Counsel Lakey will review legal or legislative topics that need to be brought to the attention of the Board.

Counsel Lakey discussed 50-2-11.F regarding property holdings of an urban renewal district.

15. Project Manager's Report [Ford]: Project Manager Ford will review topics that need to be brought to the attention of the Board.

Project Manager Ford had nothing further to add.

16. Chairman's Report

Acting Chairman Basalone had nothing further to add.

17. Executive Session per Idaho State Code 67-2345: The Board may go into executive session pursuant to Idaho Code Section 67-2345 with the specific applicable code subsection cited as part of the motion to go into executive session.

18. Adjourn the Meeting [Pipal]:

At 5:15pm, a motion was made by Commissioner Bird and seconded by Commissioner de Weerd to adjourn the meeting.

ALL AYES.

Julie Pipal, Chairman